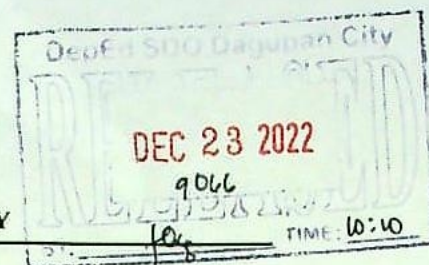




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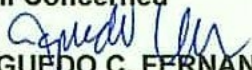
REGION I
SCHOOLS DIVISION OF OFFICE of DAGUPAN CITY



Office of the Schools Division
Superintendent

Division Memorandum No. 491, 2022

MEMO TO : Assistant Schools Division Superintendent
Chiefs, SGOD & CID
All EPSs and PSDs
All School Heads
School DRRM Coordinators
All Concerned

FROM : 
AGUEDO C. FERNANDEZ, CESO V
Schools Division Superintendent

SUBJECT : SAFETY AND PREPAREDNESS MEASURES DURING THE
HOLIDAY SEASON

DATE : December 22, 2022

1. In view of the Regional Disaster Risk Reduction and Management Council I (RDRRMC1) Memorandum No. 130, series of 2022 dated December 19, 2022, wherein ALL schools and field offices are directed to observe **Safety and Preparedness Measures during the 2022 Holiday Season** to ensure that properties, learning materials and vital school records are secured from any possible occurrence of hazards.
2. The Regional Disaster Risk Reduction and Management Council I (RDRRMC1) will raise its alert status to **BLUE effective 8:00 AM, 22 December 2022** to ensure prompt coordination among agencies in case any major incident would occur during the holiday season and to heighten monitoring within the area of responsibility.
3. This is in reference to DepEd Memorandum No. 159, s. 2015, during this 2022 Holiday Season, the Department of Education enjoins all schools and field offices are advised to do the following in cases where fire, flood or typhoon and among other calamities occur:
 - a. Anchor the facilities built at ground level by guy wire to strengthen the stability for the structures;
 - b. Store learning materials, teachers' manuals, vital records and equipment (fax, laptops, photocopiers, TVs, VCRs, among other machines) in a safe place, preferably on an elevated room to ensure protection from rain or flood;



Address: DepEd SDO, Burgos St., Dagupan City
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- d. Ensure that windows and doors are locked, especially the storage rooms to protect the schools and offices from burglary;
 - e. Prepare the classrooms for possible use as evacuation centers and ensure that the staff-in-charge of the keys are accessible;
 - f. Prune trees to avoid entanglement from electrical wirings and avoid potential harm to life and property; and
 - g. Coordinate with parents living within the school vicinity for the monitoring of any situation concerning the school.
4. All are advised to keep updated on the weather condition for the proper exercise of precautionary measures.
 5. All Disaster Risk Reduction and Management (DRRM) coordinators should maintain open communication with school officials for any needed assistance.
 6. Immediate reporting of any untoward incident should be observed to provide necessary support.
 7. Keep the Local Government Unit's Emergency Hotlines visible and properly disseminated.
 8. For information, guidance and strict implementation.



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