



Republic of the Philippines
Department of Education

REGION I
SCHOOLS DIVISION OFFICE OF DAGUPAN CITY

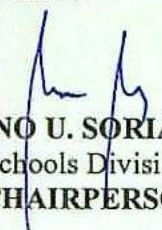
Office of the Schools Division
Superintendent



DIVISION MEMORANDUM

No. 439, s. 2022

TO: All SDO Personnel
All Program Implementer/Proponent
All Human Resource Learning and Development Committee (HRLDC)
Others concerned

FROM:  **MARCIANO U. SORIANO JR., EdD, CESO VI**
Assistant Schools Division Superintendent
HRLDC CHAIRPERSON

DATE: November 3, 2022

SUBJECT: HRLDC Checklist

The SDO Dagupan City through its *Human Resource Learning and Development Committee (HRLDC)* aims to continuously improve the delivery of quality service and facilitate all Learning and Development (L&D) Programs. Thus, all Program Implementer are hereby enjoined to check on the completion of requirements prior to the submission of your proposal to the HRLDC Committee. Herewith are the template and checklist for your ready reference.

For information and compliance of all concerned.



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