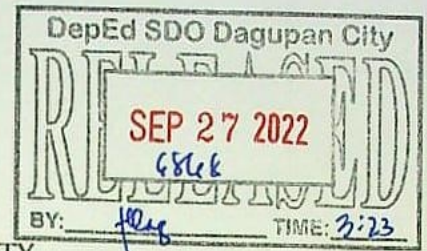




Republic of the Philippines
Department of Education
REGION I

SCHOOLS DIVISION OFFICE OF DAGUPAN CITY



Office of the Schools Division Superintendent

Division Memorandum

No. 369 s. 2022

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

From: **OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT**

Date: September 27, 2022

Subject: **DESIGNATION OF SCHOOL LEARNING RESOURCE FOCAL PERSONS/COORDINATORS SY 2022-2023**

1. Pursuant to the **organized and systematic implementation of the Learning Resource Management Section** this School Year 2022-2023 and to improve the development, production and distribution of all types of learning resources (text-based, non-text-based, printed, digital, etc.) in all public elementary and secondary schools, this Schools Division Office approved the designation or re-designation of LR Focal Persons/Coordinators as referred by their respective School Heads.
2. Anent this, below are the Duties and Responsibilities of School LRMS Focal Person/ Coordinator:
 - Prepare, consolidate and submit accurate and updated LRMS reports
 - Maintain smooth communication with the Division LRMS Team on the implementation of LRMS policies, guidelines, and standards;
 - Lead in the distribution and utilization of learning resources in the schools and/or districts;



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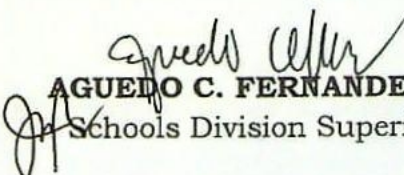
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- Keep and update database of inventories or text-based and non-text based learning resources in all grade levels and subject areas within the school and/or districts;
- Attend, participate actively and update his/her concerned School Head/PSDS in all Division LRMS meetings, seminars, and other related activities;
- Lead in the establishment, proper utilization and maintenance of School Libraries and Learning Resource Centers;
- Lead in advocating and assisting all teaching and non-teaching personnel in the school on how to responsibly access the DepEd Learning Resource Portal, Regional Learning Resource Information System, and Schools Division Repository of Digital Resources and LRMS Social Media Sites;
- Provide technical assistance to co-teachers in the development, production, and storage of learning resources;
- Organize the School and/or District LRMS Content Developers Team which includes: Creative Writers, Illustrators, Layout Artists, Graphic Artists, Photographers, Animators, Video-Editors and Learning Resource Evaluators/Quality Assurance Team;
- Perform other LRMS-related tasks.

3. Immediate dissemination of this Memorandum is desired.


AGUEDO C. FERNANDEZ, CESO V
Schools Division Superintendent

Encl.: List of School Learning Resource
Focal Persons/Coordinators
SY 2022-2023

SDO DAGUPAN CITY
SCHOOL LEARNING RESOURCE PERSONNEL/ COORDINATORS
SY 2022-2023

DISTRICT 1A	School Type/Category	School LR Coordinator
Juan L. Siapno Elementary School	Elementary (K-6)	Desiree A. Villamil
Lucao Elementary School	Elementary (K-6)	Ronna D. Caoile
Malued Elementary School	Elementary (K-6)	Maureen M. Manuel
	Elementary (K-6)	Joanne O. Ibasan
West Central Elementary School II	Elementary (K-6)	Delaila G. Anselmo
West Central Elementary School I	Elementary (K-6)	Daisylene B. Balatico
DISTRICT 2A		
East Central Integrated School	Elementary (K-3)	Vanessa F Nicolas
	Elementary (4-6)	Christine C. Pascua
Bacayao Sur Elementary School	Elementary (K-6)	Marjorie I. Flores
Pascuala G. Villamil Elem. School	Elementary (K-6)	Rowena Q. Ventigan
Pogo-Lasip Elementary School	Elementary (K-6)	Ma. Cristina V. Hapa
Lasip Grande Elementary School	Lasip Grande E/S	Joane C. Custodio
DISTRICT 2B		
Mangin-Tebeng Elementary School	Elementary (K-6)	Abigail M. De Vera
	Elementary (K-6)	Joyce P. Barte
Tambac Elementary School	Elementary (K-6)	Janice A. Manaois
Tebeng Elementary School	Elementary (K-6)	Mary Ann R. David
Caranglaan Elementary School	Elementary (K-6)	Ivy D. Casaclang
DISTRICT 3A		
BLISS Elementary School	Elementary (K-6)	Leowil Manaois Vejano
Bonuan Buquig Elementary School	Elementary (K-6)	Jhoanna S. Cadatal
Leon-Francisco Maramba E/S	Elementary (K-6)	Marilou O. Aquino
Federico N. Ceralde Integrated School	Elementary (K-6)	Ruchelle Ann G. Bautista

DISTRICT 3B		
Sabangan Elementary School	Elementary (K-6)	Marvin Francis B. Lopez
Gen. Gregorio del Pilar ES	Elementary (K-6)	Rowena S. Mejia
North Central Elementary School	Elementary (K-6)	Maria Joana N. Cadatal
DISTRICT 3C		
Mamalingling Elementary School	Elementary (K-6)	Maima Jean B. Tamayo
Bolosan Elementary School	Elementary (K-6)	Venus S. Cereno
Salisay Elementary School	Elementary (K-6)	Federico G. Quijano
Victoria Q. Zarate Element School	Elementary (K-6)	Vida Ruby F. Romero
DISTRICT 4A		
Lombay Elementary School	Elementary (K-6)	Benedict A. Maramba
Suit Elementary School	Elementary (K-6)	Jezalyn T. Jovellanos
Pugaro Integrated School	Elementary (K-6)	Marjorie R. Cervantes
Pantal Elementary School	Elementary (K-6)	Juvy P. De Guzman
Salapingao Elementary School	Elementary (K-6)	Perla T. Ferrer
DISTRICT 4B		
Juan P. Guadiz Elementary School	Elementary (K-6)	Lalaine P. Bonifacio
T. Ayson-Rosario Elem. School	Elementary (K-6)	Raschelle C. Esperanza
Calmay Elementary School	Elementary (K-6)	Ailce M. Alcantara
Carael Elementary School	Elementary (K-6)	Catherine DC. Fruelda
DISTRICT 5A		
Dagupan City National High School - JHS	Junior High School (G7-G10)	Bryan Beato D. Alarde Jr.
Dagupan City National High School - SHS	Senior High School (G11-G12)	John Kristoffer S. Robleza
East Central Integrated School - SHS	Senior High School (G11-G12)	Jovelyn S. Fernandez
Federico N. Ceralde Integrated School	Junior High School (G7-G10)	Abigail U. Landingin
	Senior High School (G11-G12)	Novelyn L. Narvasa
Carael National High School	Junior High School (G7-G10)	Maria Aurora Reyes

DISTRICT 5B		
Bonuan Buquig National High School	Junior High School (G7-G10)	Catherine F. Basa
	Senior High School (G11-G12)	Melvin Sabado
Salapingao National High School	Junior High School (G7-G10)	Melvin D. Flores
	Senior High School (G11-G12)	Dominic Velasco
Judge Jose de Venecia, Sr. TVSS	Junior High School (G7-G10)	Geraldine Ombi-on
	Senior High School (G11-G12)	Venus Claress Daroy
Pugaro Integrated School	Junior High School (G7-G10)	John A. Cave
	Senior High School (G11-G12)	Kenneth Richard Carrera

Approved by:


AGUEDO C. FERNANDEZ, CESO V
 Schools Division Superintendent