



Republic of the Philippines
Department of Education

REGION I
SCHOOLS DIVISION OFFICE OF DAGUPAN CITY

Office of the Schools Division Superintendent

Division Memorandum
No. 347 s, 2022

To: Asst. Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public & Private School Heads Elementary & Secondary
All Others Concerned



From: OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

Subject: **DIVISION SEARCH FOR MATALUNGGARING A MAESTRA**

Date: September 14, 2022

1. Pursuant to Presidential Proclamation No. 242 entitled Declaring the Period of September 5 to October 5 Every Year as National Teachers' Month, as well as Republic Act No. 10743 entitled An Act Declaring the 5th day of October of Every Year as the National Teachers' Day and its Implementing Rules and Regulations and the designation of the World Teachers' Day every 5th of October by the United Nations Education and Cultural Organizations (UNESCO).

2. In line with this, the Schools Division Office shall conduct the Division Search for "Matalunggaring a Maestra" to give special recognition to teachers who manifest profound commitment, exemplary competence, and remarkable dedication to their work.

3. The School Selection Committee headed by the school head as the Chairman and with two (2) members shall select and evaluate the documents of nominees in their respective school based on the attached criteria.

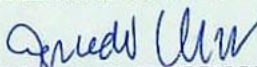
4. All schools shall submit the list of nominees on or before September 27, 2022 to be validated on site by the Division Selection Committee on September 28-September 30, 2022.

5. Please refer to the following attachments of this Memorandum.

- Enclosure No. 1: Qualification Requirements and Criteria of Evaluation
- Enclosure No. 2: Number of Nominees Per School (Public Schools)
- Enclosure No. 3: Rating Sheet

6. For the Private Schools, they shall submit fifteen (15) awardees. They may adopt the attached Guidelines and Criteria for Evaluation or may craft their own criteria.

5. Immediate dissemination of this Memorandum is desired.


AGUEDO C. FERNANDEZ, CESO V
Schools Division Superintendent



Address: Burgos St. Poblacion Oeste, Dagupan City, Philippines
Telephone No: (075) 615-26-45
Email: dagupan.city@deped.gov.ph

I. QUALIFICATION REQUIREMENTS

- a. A model of morality and integrity both in public and private life.
- b. Has good human relations in the school and in the community.
- c. With permanent appointment.
- d. Has been employed in the DepEd at least for the last 5 years.
- e. No pending administrative/civil/criminal case.

II. CRITERIA FOR EVALUATION

A. PERFORMANCE RATING (for the last 3 years)		30%.
Outstanding	- 30	
Very Satisfactory	- 20	
B. Teaching Experience		30%
21 years & above	- 30	
16 - 20 years	- 25	
11 - 15 years	- 20	
5 - 10 years	- 15	
C. Exemplary Performance		40%
1. Awards/Recognition Received	- 10%	
National	- 10	
Regional	- 8	
Division	- 6	
District	- 5	
School	- 3	
2. Research	- 10%	
National	- 10	
Regional	- 8	
Division	- 6	
District	- 4	
School	- 2	
3. Innovations	- 5%	
National	- 5	
Regional	- 4	
Division	- 3	
District	- 2	
School	- 1	
4. Winning Coach	- 5%	
National	- 5	
Regional	- 4	
Division	- 3	
District	- 2	
School	- 1	
5. Coordinatorship/Focal Person	- 5%	
Division	- 5	
District	- 4	
School	- 3	
6. Work Ethics	- 5%	
(Dedication, Commitment, Punctuality and Psycho-Social Attributes)		

TOTAL: 100%

NUMBER OF NOMINEES PER SCHOOL

	Name of School	No. of Nominees
1	Juan L. Siapno ES	1
2	Lucao ES	2
3	Malued ES and Special Science ES	2
4	West Central ES I	2
5	West Central ES II	1
6	East Central IS (Elem./JHS/SHS)	2
7	Bacayao Sur ES	1
8	Pascuala G. Villamil ES	1
9	Pogo-Lasip ES	2
10	Lasip Grande ES	1
11	Mangin-Tebeng ES	1
12	Tambac ES	1
13	Tebeng ES	1
14	Caranglaan ES	2
15	BLISS ES	1
16	Bonuan Boquig ES	2
17	Leon-Francisco Maramba ES	1
18	Federico N. Ceralde IS (Elem./JHS/SHS)	2
19	Sabangan ES	2
20	Gen. Gregorio Del Pilar ES	2
21	North Central ES	2
22	Mamalingling ES	1
23	Bolosan ES	2
24	Salisay ES	1
25	Victoria Q. Zarate ES	1
26	Lomboy ES	1
27	Suit ES	1
28	Pugaro IS (Elem./JHS/SHS)	2
29	Pantal ES	2
30	Salapingao ES	2
31	Juan P. Guadiz ES	1
32	T. Ayson Rosario ES	1
33	Calmay ES	1
34	Carael ES	2
35	Dagupan City NHS (JHS/SHS)	2
36	Carael NHS	2
37	Bonuan Boquig NHS (JHS/SHS)	2
38	Salapingao NHS	2
39	Judge Jose De Venecia Sr. TVSS	2



Republic of the Philippines
Department of Education
 REGION I
 SCHOOLS DIVISION OFFICE OF DAGUPAN CITY

**SEARCH FOR MATALUNGGARING A MAESTRA
 RATING SHEET**

Name of Nominee: _____ Position: _____

Name of School: _____ Grade Level: _____

CRITERIA	POINTS	RATING
A. PERFORMANCE RATING	30%	
Outstanding	30	
Very Satisfactory	20	
B. TEACHING EXPERIENCE	30%	
21 years & above	30	
16 to 20 years	25	
11 to 15 years	20	
6 to 10 years	15	
3 to 5 years	10	
C. EXEMPLARY PERFORMANCE	40%	
1. Awards/Recognition Received	10%	
National	10	
Regional	8	
Division	6	
District	5	
School	3	
2. Research	10%	
National	10	
Regional	8	
Division	6	
District	5	
School	3	
3. Innovations	5%	
National	5	
Regional	4	
Division	3	
District	2	
School	1	
4. Winning Coach	5%	
National	5	
Regional	4	
Division	3	
District	2	
School	1	

CRITERIA	POINTS	RATING
5. Coordinatorship/Focal Person	5%	
Division	5	
District	4	
School	3	
6. Work Ethics (Dedication, Commitment, Punctuality, Psycho-social Attributes)	5%	
TOTAL:	100%	

EVALUATED BY:

SCHOOL SELECTION COMMITTEE

Chairman

Member

Member

VALIDATED BY:

DIVISION SELECTION COMMITTEE

Chairman

Member

Member