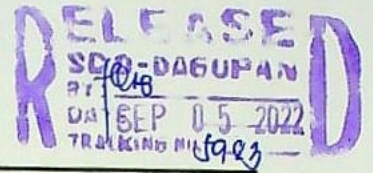




Republic of the Philippines  
**Department of Education**  
REGION I  
SCHOOLS DIVISION OF DAGUPAN CITY



DIVISION MEMORANDUM  
No. 326 s. 2022


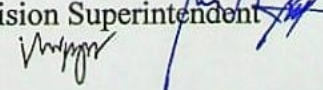
TO: Asst. Schools Division Superintendent  
Chiefs, CID & SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
Public School Principals/SHs (Elem & Sec)  
All others concerned

FROM: OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

SUBJECT: SUBMISSION OF LIST OF NEWLY ELECTED SCHOOL PTA (SPTA)

DATE: September 5, 2022

1. As per DepEd Order No.13 s.2022 re: Omnibus PTA Guidelines, the Schools Division Office hereby sets the submission deadline of **List of Newly Elected School PTA (SPTA) on September 22, 2022.**
2. The sample format of Oath of Office and Certificate of Recognition are herein attached. The folder to be submitted contains the following:
  - List of Newly Elected School PTA (SPTA)
  - Oath of Office (President, Board of Directors, others)
  - Certificate of Recognition
3. Immediate and widest dissemination of this memorandum is desired.

  
**AGUEDO C. FERNANDEZ, CESO V**  
Schools Division Superintendent  






**GENERAL PARENTS-TEACHERS ASSOCIATION  
OF \_\_\_\_\_ SCHOOL**

**OATH OF OFFICE**

I, \_\_\_\_\_, of \_\_\_\_\_, having been elected as member of the Board of Directors and/or to the position of \_\_\_\_\_, do hereby solemnly swear that I will faithfully discharge, to the best of my ability, the duties of my present position; that I have read and clearly understood, and I will abide by, the guidelines governing the Parents-Teachers Association and such issuances by the Department of Education; that I will obey all legal orders promulgated by duly constituted authorities; and that I impose this obligation upon my self voluntarily, without mental reservation or purpose of evasion.

So help me God.

\_\_\_\_\_  
Signature

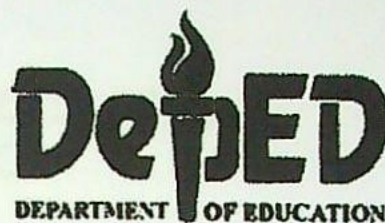
\_\_\_\_\_  
Administering Officer



Enclosure 2 to DepED Order No. 54, s. 2009



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region \_\_\_\_\_  
Division of \_\_\_\_\_  
\_\_\_\_\_ School



# Certificate of Recognition

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By virtue of the authority vested in me as School Head, I, for and in behalf of \_\_\_\_\_ School, upon submission of the requirements of DepED Order No. 54, s. 2009, hereby recognize the Parents-Teachers Association of \_\_\_\_\_ School and its elected Board of Directors and Officers as the duly-constituted organization of parents and teachers for School Year \_\_\_\_\_.

This recognition carries with it all the rights and privileges of a duly-recognized Parents-Teachers Association as provided under DepED Order No. 54, s. 2009 and in such other issuances.

Given this \_\_\_\_\_ day of \_\_\_\_\_ 200\_\_ at \_\_\_\_\_, Philippines.

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School Head