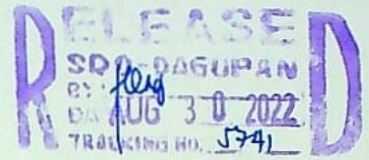




Republic of the Philippines
Department of Education
REGION I

SCHOOLS DIVISION OFFICE OF DAGUPAN CITY



Office of the Schools Division Superintendent

Division Memorandum
No. 310 s, 2022

To: Asst. Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
School Heads Elementary & Secondary
All Others Concerned

From: OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

Subject: **TERMS OF REFERENCE ON MAXIMIZING THE UTILIZATION OF THE SELF-LEARNING MODULES (SLMs)**

Date: August 30, 2022

1. Relative to DepEd Order No. 18, s. 2020 which provides guidelines for the release and utilization of funds for the provision of learning resources in light with the implementation of the Basic Education Learning Continuity Plan (BE-LCP), this office reiterates that all Self-Learning Modules procured by Central Office (CO), Regional Office (RO) or Schools Division Office (SDO) shall be used and be reused for the current school year and incoming school years whether pandemic or not.
2. These procured SLMs whether from CO, RO or SDO are:
 - a. non-consumable (reusable in succeeding school years) unless declared damaged or heavily worn out;
 - b. supplementary learning resources which can be used in various learning modalities;
 - c. important learning resources for learners under Alternative Delivery Mode (ADM) program; and
 - d. properly accounted, stored and safeguarded by the recipient schools.
3. Likewise, please be guided by the following:
 - a. the SLMs shall be used for distance learning during suspension of classes due to natural calamities and emergencies (typhoon, flood, etc.);
 - b. all schools implementing 4 days of in-person classes, the SLMs shall be distributed and retrieved every Thursday while 5 days of in-person classes the SLMs shall be distributed and retrieved every Friday to give more time for learners to study the




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- new lesson/s to be taught and do the different activities for mastery of the competencies;
- c. all schools implementing 3 days of in-person classes and 2 days of distance learning, the SLMs should be distributed and retrieved every Wednesday.
 - d. educational tablets given to schools shall be utilized inside the classroom by a specific Grade Level and Section within the SY 2022-2023.
4. Moreover, other learning resources like textbooks, learner's materials, MELCs-aligned teacher-made videos, audio-lessons, modules, activity sheets, interactive e-materials may supplement the required learning resource for each learning delivery modality.
5. Furthermore, all concerned are likewise advised to utilize the quality assured Regional-Initiated Aral sa Bahay Alternative Instructional Resources (AIRs) uploaded and published in the Region 1 Learning Resource Information System (R1-LRIS) as supplementary assessment tool.
7. Immediate dissemination of this Memorandum to all concerned is desired.


AGUEDO C. FERNANDEZ CESO V
Schools Division Superintendent



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