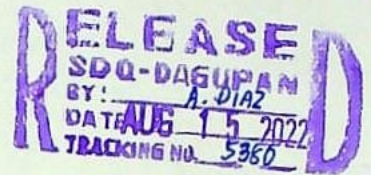




Republic of the Philippines  
**Department of Education**

REGION I  
SCHOOLS DIVISION OFFICE DAGUPAN CITY



**Office of the Schools Division Superintendent**

**Division Memorandum**

No. 289 s. 2022

**TO:** Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
Brigada Eskwela and OBE Focal Person  
All Others Concerned

**FROM:** **THE OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT**

**DATE:** August 15, 2022

**SUBJECT:** **COMPOSITION OF DIVISION OPLAN BALIK ESWELA- PUBLIC ASSISTANCE COMMAND CENTER (OBE-PACC) 2022 AND SCHEDULE OF DIVISION HELP DESK PERSONNEL**

1. The Office supports the implementation of DepEd Memorandum No. 063, S. 2022 entitled **Oplan Balik Eskwela 2022** that will run from **August 15-26, 2022** with the theme **Kapit-Bisig Para sa Mas Ligtas ng Balik-Aral**.
2. The service of the Division OBE-PACC includes the availability of the following:
  - a. Hotline: (075) 515 6009, (075) 654 4006
  - b. SMS: 0929 892 9046
  - c. Social Media: Deped Tayo Dagupan City
  - d. Letters: Burgos St, Downtown district, Dagupan City, Pangasinan
3. To coordinate all OBE activities, the following officials are hereby designated as members of SDO Dagupan Oplan Balik Eswelas 2022 Committee:

**Chair:** **AGUEDO C. FERNANDEZ, CESO VI**  
Schools Division Superintendent

**Co-Chair:** **MARCIANO U. SORIANO, JR, CESO VI**  
Assistant Schools Division Superintendent



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**Office of the Schools Division Superintendent**

**MARIA LINDA R. VENTENILLA**  
Chief, Curriculum Implementation Division

**EDILBERTO R. ABALOS**  
Chief, School Governance and Operations Division

Vice Chair: **BETHANY VENICE S. BAUTISTA**  
Project Development Officer 1

**LEMUEL DINO V. VISPERAS**  
Project Development Officer II

Members: **MARISSA O. PEREZ**  
Education Program Supervisor, SGOD

**MYREL ANGELICA N. LOPEZ**  
Administrative Officer V

**REYNANTE B. INFANTE**  
Information Technology Officer 1

**DR. VLADIMIR PARAYNO**  
SEPS, Social Mobilization Unit

**ISAGANI D. ROSARIO**  
SEPS, Monitoring and Evaluation Unit

**JOANN L. JIMENEZ**  
Planning Officer

**HAYDEE C. MAIQUEZ**  
EPS, Social and Mobilization Unit

**GILLIANE JESSA S. CASACLANG**  
Project Development Officer 1



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4. Schools are hereby instructed to comply with Oplan Balik Eskwela measures such as:
- Submission of the **School Oplan Balik Eskwela Committee** to the SGOD Unit not later than August 19, 2022  
Chair: School Head  
Vice Chair: School Information Coordinator  
Members: School Admin and other staff
  - Installation of **School Public Assistance and Action Center (Desk)** in the most accessible area in the school.
  - Release of **Publication Materials** such as Tarpaulins, Posters, Digital Posting and other
  - **Activation of School OBE Services**
    - Hotline (Landline/ mobile phone services)
    - SMS
    - Social Media
    - Walk-in Clients
5. On September 2, 2022, Schools shall submit **School OBE Report** with the following content:
- Setting up of Public Assistance and Action Center (Photos)
  - Services / Channels of Communication
  - Committee
  - Summary of Reports (the summary of reports should have the following template:

Date	Name of Client	Contact Details	Nature of Concern	Details	Action Taken
			-Query -Commendation -Complaint -Suggestion -Request		



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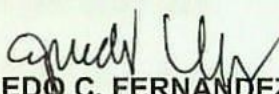
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**Office of the Schools Division Superintendent**

5. Please contact **Ms. Bethany Venice Bautista**, Project Development Officer 1 for inquiries and clarifications.
6. Attached is the **Schedule of the Division Help Desk Personnel** from August 15 to 26, 2022.
7. Wide and immediate dissemination of this memorandum is desired.

  
**AGUEDO C. FERNANDEZ, CESO V**  
Schools Division Superintendent



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Office of the Schools Division Superintendent

**OPLAN BALIK ESKWELA 2022**  
**PUBLIC ASSISTANCE COMMAND CENTER**  
**DIVISION HELP DESK PERSONNEL**

TIME	Aug 15, 2022	Aug 16, 2022	Aug 17, 2022	Aug 18, 2022	Aug 19, 2022
	Aug 22, 2022	Aug 23, 2022	Aug 24, 2022	Aug 25, 2022	Aug 26, 2022
8:00-10:00	Bethany Bautista Dino Visperas	Rowena Lapaan Gemma Erfelo	Haydee Maiquez Mitchellene Rivo	Renata Rovillos Maria Socorro Dimalanta	Edwin Ferrer Reynante Infante
10:00-12:00	Glenn Basto Teodoro Manaois	Leonarda Manansala Jane Cajayon	Diana Irish Solis Isagani Rosario	Liezl Cancino Agnes Royulada	Maribel Conde Perpetua Flores
12:00-2:00	Jeaneline Trigue Gloria Flores	Elvira N. Villamor Vannesa Alberto	Christian Espiritu Jozzana Basto	Cherry Cayabyab Liberty Roxas	Vicky Antonio Joann Jimenez
2:00-4:00	Giovanni Arafiles Napoleon Rovillos	Ronie Bonao Jaime Siapno	Edgar Timbol Gilliane Casaclang	Alfred Gonzales Debbie Gan	Vladimir Parayno Jan Vincent Galvez
4:00-5:00	Theresa Parayno Noreen Vidal	Alicia Quimboy Rosalind Lomibao Sheryl Villacorta	Marissa Perez Tatum Grace Manzano	Isabelita Daroya Perpetua Barongan	



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