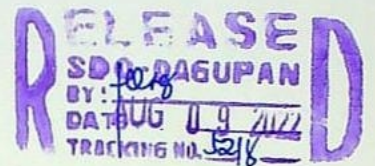




Republic of the Philippines
Department of Education
 REGION I
SCHOOLS DIVISION OFFICE DAGUPAN CITY



DIVISION MEMORANDUM

No. 277, s. 2022

TO: Assistant Schools Division Superintendent
 Chief Education Supervisors
 Education Program Supervisors
 Public Schools District Supervisors
 Administrative Officers
 School Heads
 Teachers and Non-Teaching Personnel
 Others Concerned

DATE: August 8, 2022

SUBJECT: **VACANCIES FOR FIELD ENUMERATORS (Job Order)**

This Division hereby announces the vacancies for the following positions:

Vacant Position	Qualification Standard	Unit/ school where vacancy exists	Period of Contract	Compensation
Field Enumerators (Job Order) -four (4) items	a. At least Senior High School Graduate; or at least two (2) years in College; b. Knowledgeable in using Microsoft Excel, Google Drive and Google Forms; c. Has a laptop /iPad/ tablet with the latest Operating System (OS), processor, at least 8GB of Random Access Memory (RAM), and with virus protection software / application; d. Residing within the jurisdiction of Dagupan City; e. In good physical condition; and f. Willing to undergo orientation on the conduct of the ALS CLC Inventory and comply with the required research protocols	SDO – Curriculum Implementations Division	3 months	19,000 per month



Address: Burgos St., Poblacion Oeste, Dagupan City
 Telephone No: (075) 615-2645 | 615-2649
 Website: depeddagupan.com
 email: dagupan.city@deped.gov.ph



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Interested applicants are required to submit two sets of folders containing the following documents:

- Letter of intent addressed to the SDS;
- Duly accomplished Personal Data Sheet (CS Form No. 212, Revised 2017) with Work Experience Sheet;
- Photocopy of Transcript of Records (TOR);
- Photocopy of Barangay Certificate or Voter's ID;
- Photocopy of Training Certificates (preferably on the use of Microsoft excel, google drive and google forms), if applicable

The documentary requirements shall be submitted on or before **August 18, 2022**. On the day of the interview and evaluative assessment, applicants are advised to bring original copy of their documents for verification, as well as the gadget referred to in letter c of the qualification standard.

Individuals who failed to the documentary requirements on the set deadline shall not be included in the pool of official applicants.

Documents shall be fastened in a long folder in an orderly manner with proper ear tabs and shall be submitted thru personal delivery or courier addressed to:

AGUEDO C. FERNANDEZ, CESO V
Schools Division Superintendent
Department of Education, Division of Dagupan City
Burgos St., Poblacion Oeste, Dagupan City

Applicants may also send their application thru the official email address:
depeddagupanhr@gmail.com.

This Office highly encourages all interested and qualified applicants including PWD and members of indigenous communities to join the assessment.

Applicants shall be assessed using **DepEd Order No. 66, s. 2007 (for Teaching, Non-Teaching & other Related Teaching Position)**.

For information and guidance.


AGUEDO C. FERNANDEZ, CESO V
Schools Division Superintendent



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