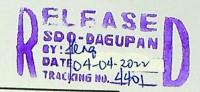


## Republic of the Philippines

# Department of Education

REGION I SCHOOLS DIVISION OFFICE OF DAGUPAN CITY

Office of the Schools Division Superintendent



#### **DIVISION MEMORANDUM**

No. 257, s. 2022

TO:

All SDO Personnel

FROM:

THE SCHOOLS DIVISION SUPERINTENDENT

DATE:

April 4, 2022

SUBJECT:

Call for Recommendation on the Monthly Gawad Agad Program

The Schools Division Office (SDO) and Program on Awards and Incentives for Service Excellence (PRAISE) Committee establishes a culture of employee engagement where everyone, regardless of designation, economic status, culture, creed and beliefs are given equal opportunity to be recognized in their day-to-day experience which offer them meaning, impact and appreciation. Any simple act of achievement is recognized and appreciated as the office emphasizes a culture of recognition.

All concerned unit heads and functional division chief are encouraged to send letter of recommendation to the PRAISE Committee. The SDO PRAISE Committee shall *sit en banc* for the review, approval, proper recording, and issuance of certificate on every last week of the month. A simple awarding program shall be conducted during the SDO flag ceremony every first Monday of the month. Below are the different kinds of Gawad Agad Award, *to wit:* 

## MATUOR ED SERBISYO (FAITHFUL SERVICE)

This award is given to employees who exhibited exemplary, commendable, dedicated and committed service.

## MATALUNNGARING YA MANLINKOR (TRUSTWORTHY)

This award is given to employees who manifested honesty, sincerity, and trusted performance in the service.

#### MASEET ED SERBISYO (PROMPT SERVICE)

This award is given to employees who practiced immediate, organized and efficient service.

#### MAPANGARO TAN MAPANGASIN UNTUTULONG LAWAS (SELFLESS SERVICE)

This award is given to employees who demonstrated whole-hearted service without self-reservation.



Address: DepEd SDO, Burgos St., Dagupan City Telephone No.: (075)615-2645/(075)615-2641 Email Address: dagupan.city@deped.gov.ph



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# MANANGINABANG TAN NIPUSPUSON SERBISYO (VOLUNTEER SERVICE)

This award is given to employees who exemplified eagerness and willingness to accomplish tasks beyond office hours and without supervision.

# ANDI ANGGAAN YA PISASALAMAT (POSTHUMOUS)

This award is granted to employees who passed away during his/her tenure.

The Gawad Agad Program is open to all SDO teaching-related and non-teaching personnel occupying level I and II position.

For information and guidance.

AGUEDO C. FERNANDEZ, CESO V Schools Division Superintendent

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