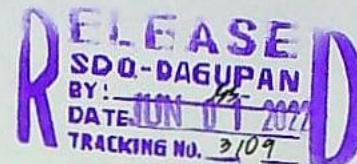




Republic of the Philippines  
**Department of Education**

REGION I  
SCHOOLS DIVISION OFFICE OF DAGUPAN CITY



Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

No. 192, s. 2022

**TO:** Assistant Schools Division Superintendent  
Chief Education Supervisors (CID & SGOD)  
Education Program Supervisors  
Public Schools District Supervisors  
School Heads  
Section/Unit Heads  
All Non-teaching Personnel  
Others concerned

**FROM:** THE SCHOOLS DIVISION SUPERINTENDENT

**DATE:** May 31, 2022

**SUBJECT:** SDO Dagupan City and Civil Service Commission  
Learning and Development Programs

The Schools Division Office in coordination with Civil Service Commission will be conducting L&D Programs on **Leave Administration Course for Effectiveness (LACE)** and **Public Service Values in Times of Adversities (PSVTA)** via *Zoom Conferencing* on various dates, *to wit:*

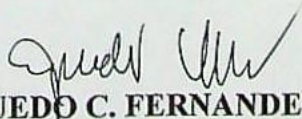
**LACE:** June 28-29, 2022 (1<sup>st</sup> batch)  
June 30-July 1, 2022 (2<sup>nd</sup> batch)

**PSVTA:** June 7,9,14, 16, 21 and 23, 2022 (2<sup>nd</sup> Batch)  
July 5,7,12,14,19 and 21, 2022 (3<sup>rd</sup> Batch)

Expected participants on the **LACE program** are *School Heads/Administrative Officers/Administrative Assistants/Administrative Aides*, and on the **PSVTA program** are *Chief Education Supervisors/ Education Program Supervisors/Public Schools District Supervisors/Senior Education Program Specialists/Education Program Specialists/Project Development Officers/Engineers/Planning Officers/Administrative Officers/Unit/Section Heads/Administrative Assistants/Administrative Aides*.

Due to limited slots, all interested non-teaching personnel are enjoined to **register on or before June 2, 2022** using the following links: <https://tinyurl.com/cscPSVTArej> and <https://tinyurl.com/cscLACereg>.

For information and guidance.

  
**AGUEDO C. FERNANDEZ, CESO V**  
Schools Division Superintendent