

## Republic of the Philippines DEPARTMENT OF EDUCATION

Region I SCHOOLS DIVISION OFFICE DAGUPAN CITY



OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

TO:

Asst. Schools Division Superintendent

Chiefs of Divisions

Principals (Public/Private schools)

Sports Coordinators All others congrened

FROM:

AGUEDO C. FERNANDEZ, CESO V

Schools Division Superintendent

SUBJECT:

FINAL COORDINATION MEETING for the

EMPLOYEES SPORTSFEST/1st Superintendent Cup 2022

DATE:

18 April 2022

1. There will be a **Final Coordination Meeting** for the Employees Sportsfest/1st Superintendent Cup 2022 today at 2:30PM, DTC.

2. The meeting agenda are as follows:

- Team Composition/Entries
- · List of Technical Officials
- List of sports materials/supplies/equipment
- · Schedule of games
- · Opening Program and games on Day1
- 3. The Game Managers, Team Leaders, Assigned Delegation Coordinators as contained in the Division Memo issued on 11 April 2022, are instructed to attend and their presence is necessary.
- 4. Compliance is desired.