



Republic of the Philippines
Department of Education
 REGION I

SCHOOLS DIVISION OFFICE DAGUPAN CITY



DIVISION MEMORANDUM

No. 01, s. 2022

TO: Assistant Schools Division Superintendent
 Chief Education Supervisors
 Education Program Supervisors
 Public Schools District Supervisors
 Administrative Officers
 School Heads
 Teachers and Non-Teaching Personnel
 Others Concerned

DATE: January 4, 2022

SUBJECT: **VACANCIES FOR TEACHING AND NON-TEACHING POSITIONS**

This Division hereby announces the vacancies for the following teaching and non-teaching positions:

Vacant Position	Qualification Standard	Unit/ school where vacancy exists
School Principal II (one item)	<p>Education: Bachelor's degree in Elementary Education or Bachelor's degree with 18 professional education units + 6 units of management</p> <p>Training: 40 hours of relevant training</p> <p>Experience: 1 year as Principal</p> <p>Eligibility: LET/PBET</p> <p>Preferred Eligibility: Principal's Test Passer</p>	Elementary
Master Teacher I (one item)	<p>Education: Bachelors Degree in Education or its equivalent + 18 units for a Master's degree in Education or its equivalent</p> <p>Training: None required</p> <p>Experience: 3 years teaching experience</p> <p>Eligibility: LET/PBET</p>	Elementary
Teacher III (4 items)	<p>Education: Bachelor of Elementary Education or Bachelor's degree plus 18 professional units in Education</p> <p>Training: None required</p> <p>Experience: 2 years of relevant experience</p> <p>Eligibility: LET/PBET</p>	Elementary
Teacher I (2 items)	<p>Education: Bachelor of Elementary Education or Bachelor's degree plus 18 professional units in Education</p> <p>Training: None required</p> <p>Experience: None required</p> <p>Eligibility: LET/PBET</p>	Elementary



Address: Burgos St., Poblacion Oeste, Dagupan City
 Telephone No: (075) 615-2645 | 615-2649
 Website: depeddagupan.com
 email: dagupan.city@deped.gov.ph



Management System
 ISO 9001:2015
 www.tuv.com
 ID 910880037





Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OFFICE DAGUPAN CITY

Interested applicants are required to submit two sets of folders containing the following documents on or before **January 18, 2022**:

- a. Application letter addressed to the Schools Division Superintendent
 - b. Personal Data Sheet (CSC form 212, revised 2017)
 - c. Eligibility, *photocopy*
 - d. Performance Rating (last three rating periods), *photocopy*
 - e. Service Record / Certificate of Employment, *photocopy*
 - f. Certificate of Outstanding accomplishment, *photocopy*:
 - Outstanding employee award
 - Innovation
 - Research and development projects
 - Publication/authership
 - Consultant/resource speaker in training/seminar/symposia
 - g. Official Transcript of Record, *photocopy*
 - h. Certificate of Training, *photocopy*
- (Original copies of documents c to h should be available on the day of the assessment for verification)

Documents shall be fastened in a long folder in an orderly manner with proper ear tabs and shall be submitted thru personal delivery or courier addressed to:

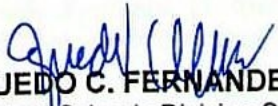
AGUEDO C. FERNANDEZ, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent
Department of Education, Division of Dagupan City
Burgos St., Poblacion Oeste, Dagupan City

Applicants may also send their application thru the official email address:
depeddagupan@deped.gov.ph.

This Office highly encourages all interested and qualified applicants including PWD and members of indigenous communities to join the assessment.

As reference for assessment, applicants are encouraged to read the following issuances: **DO Order 66, s. 2007** (for Teaching, Non-Teaching & other Related Teaching Position); **DepEd Order No. 42, s. 2007** (for School Head position); and **MEC Order No. 10, s. 1979** and **MEC Order 29, s. 1979** (for Master Teacher position).

For information and guidance.


AGUEDO C. FERNANDEZ, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent



Address: Burgos St., Poblacion Oeste, Dagupan City
Telephone No: (075) 615-2645 | 615-2649
Website: depeddagupan.com
email: dagupan.city@deped.gov.ph

