

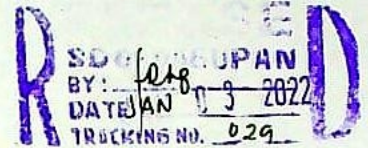


Republika ng Pilipinas  
KAGAWARAN NG EDUKASYON  
Rehiyon I  
SANGAY NA TANGGAPAN NG MGA PAARALAN  
LUNGSOD NG DAGUPAN



Division Memorandum No: 03 s. 2022

To : Chief, CID/SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
School Heads Public Secondary School



From : *Aguedo C. Fernandez*  
AGUEDO C. FERNANDEZ  
Schools Division Superintendent

Subject : Division Virtual Training of Teachers in Handling Educational Desks for Un-tutored Pupils (HEADs UP)

Date : January 3, 2022

1. The Division Virtual Training of Teachers in Handling Educational Desks for Un-tutored Pupils (HEADs UP) will be conducted on January 20-22, 2022 @ 8:00 AM-5:00 PM via a google meet.

For the Pre-Planning Conference and Post Conference of the Training Management Team were scheduled as follows:

January 14, 2022 @10:00 AM – Pre-Planning Conference  
January 25, 2022 @10:00 AM – Post Conference

2. The activity aims to:
  - a. Use learner A&A record to profile the identified/referred un-tutored learners needing assistance, assess and analyze their cause/s or sources of difficulties;
  - b. Discover various means and strategies (particularly use of ICT) of reaching out un-tutored learners needing assistance in working on their SLMs;
  - c. Design and establish a HEADs UP process in schools; and
  - d. Step-up the teachers' level of competence in inter-school-home-community stakeholder networking and managing of HEADs UP in Schools.
3. The participants are the K-3 Public Elementary Teachers.
4. Participants are to pre-register using their DepEd Email / Gmail address with this link <https://bit.ly/3pJthll> on or before January 18, 2022.
5. Immediate dissemination of this memorandum is desired.