



Republic of the Philippines
Department of Education
 REGION I

SCHOOLS DIVISION OFFICE DAGUPAN CITY

RELEASE
 SDOS-DAGUPAN
 BY: [Signature]
 DATE: DEC 22 2021
 TRACKING NO: 7699

DIVISION MEMORANDUM

No. 346, s. 2021

TO: Assistant Schools Division Superintendent
 Chief Education Supervisors
 Education Program Supervisors
 Public Schools District Supervisors
 Administrative Officers
 School Heads
 Teachers and Non-Teaching Personnel
 Others Concerned

DATE: December 22, 2021

SUBJECT: VACANCIES FOR NON-TEACHING POSITIONS

This Division hereby announces the vacancies for the following teaching and non-teaching positions:

Vacant Position	Qualification Standard	Unit/ school where vacancy exists
School Principal I (one item)	<p>Education: Bachelors Degree in Secondary Education or Bachelor's Degree with 18 professional education units</p> <p>Training: 40 hours of relevant training</p> <p>Experience: HT for 1 year or TIC for 2 years or MT for 2 years of Teacher for 5 years</p> <p>Eligibility: RA 1080 (Teacher); LET/PBET</p> <p>Preferred Eligibility: Principal's Test passer</p>	Carael National High School

Interested applicants are required to submit two sets of folders containing the following documents on or before **January 4, 2022**:

- Application letter addressed to the Schools Division Superintendent
 - Personal Data Sheet (CSC form 212, revised 2017)
 - Eligibility, *photocopy*
 - Performance Rating (last three rating periods), *photocopy*
 - Service Record / Certificate of Employment, *photocopy*
 - Certificate of Outstanding accomplishment, *photocopy*:
 - Outstanding employee award
 - Innovation
 - Research and development projects
 - Publication/authorship
 - Consultant/resource speaker in training/seminar/symposia
 - Official Transcript of Record, *photocopy*
 - Certificate of Training, *photocopy*
- (Original copies of documents c to h should be available on the day of the assessment for verification)



Address: Burgos St., Poblacion Oeste, Dagupan City
 Telephone No: (075) 615-2645 | 615-2649
 Website: depeddagupan.com
 email: dagupan.city@deped.gov.ph



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Documents shall be fastened in a long folder in an orderly manner with proper ear tabs and shall be submitted thru personal delivery or courier addressed to:


AGUEDO C. FERNANDEZ, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent
Department of Education, Division of Dagupan City
Burgos St., Poblacion Oeste, Dagupan City

Applicants may also send their application thru the official email address:
depeddagupan@deped.gov.ph

This Office highly encourages all interested and qualified applicants including PWD and members of indigenous communities to join the assessment.

As reference for assessment, applicants are encouraged to read the following issuances: DO Order 66, s. 2007 (for Teaching, Non-Teaching & other Related Teaching Position); DepEd Order No. 42, s. 2007 (for School Head position); and MEC Order No. 10, s. 1979 and MEC Order 29, s. 1979 (for Master Teacher position).

For information and guidance.


AGUEDO C. FERNANDEZ, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent



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