



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OFFICE DAGUPAN CITY

RELEASE
SDO-DAGUPAN
BY: A. OIAZ
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Office of the Schools Division Superintendent

Division Memorandum No: 288 s. 2021

To : Assistant Schools Division Superintendent
Chief Education Supervisors – CID/SGOD
Education Program Supervisors
Public Schools District Supervisors
School Heads Public and Private Elementary/Secondary School
SEPS SMME Private Schools

Date : October 13, 2021

Subject : Division Writeshop in DigiJourn for School Paper Advisers –
Webinar Series

1. The Schools Division Office through the collaboration of English and Filipino Learning Areas shall conduct a training entitled **Division Writeshop in DigiJourn for School Paper Advisers – Webinar Series** on November 4-6, 2021 (Phase 1) / November 11-13, 2021 (Phase 2) / November 18-20, 2021 (Phase 3) at 8:00AM via Zoom online platform.
2. Zoom meeting links will be forwarded to school heads via FB messenger or email address two (2) days before the actual event. The registration link for the training is <https://forms.gle/uY55vqGBbCapfYMz6>
3. The activity aims to capacitate school paper advisers with the essential knowledge and skills in digital journalism and develop character in order to train and develop competent campus journalists in the new normal.
4. Participants are the school paper advisers for English (1) and Filipino (1) from each of the private and public elementary and secondary schools.
5. The webinar shall begin at exactly 8:00AM. All participants are expected to log in 15 minutes before the activity starts and are requested to register on or before November 3, 2021 until 5:00 PM.



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6. Also, participants are advised not to share the link to anyone as only the participants whose names are in the official list shall be admitted into the meeting room. Double accounts or devices shall not be allowed.
7. Participants are advised to use only one device either (laptop/desktop/smartphone) and are to use this format as their Zoom name when entering room for easy identification: First Name Last Name – School (ex. Juan Dela Cruz – CNHS)
8. All participants are expected to submit the required outputs which will be uploaded in a google drive to be provided during the workshop. They are also required to comply ALL training requirements such as L&D Evaluation and other acceptable outputs per session.
9. Teacher-participants shall be entitled to service credits equivalent to 3 days in accordance with DepEd Order No.53, s.2003 entitled *Granting of Vacation Service Credits to Teachers*. Compensatory Time-off shall be granted to non-teaching personnel in lieu of the days of the workshop that fall on holidays in accordance with the CSC and DBM Joint Circular No.2, s.2004.
10. Teacher-participants are advised to visit the Division Writeshop in DigiJourn for School Paper Advisers Facebook page for the latest updates, announcements, and reminders. All registration, attendance and evaluation links will be also posted in the said FB page.
11. Attached herewith are the members of the technical working group.
12. Immediate dissemination of this memorandum is desired.


AGUEDO C. FERNANDEZ, CESO VI
Assistant Schools Division Superintendent
Officer in Charge
Office of the Schools Division Superintendent



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**DIVISION WRITESHOP IN DIGIJOURN FOR SCHOOL PAPER ADVISERS –
WEBINAR SERIES**
(October 28 – 30/November 11-13/November 18-20, 2021)

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