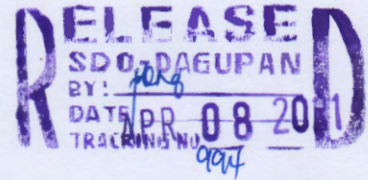




Republic of the Philippines
Department of Education

REGION I
SCHOOLS DIVISION OFFICE OF DAGUPAN CITY



**Office of the Schools Division Superintendent
Division Memorandum**

No. 92 s. 2021

To: Asst. Schools Division Superintendent
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

From: THE OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

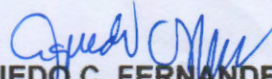
Date: April 8, 2021

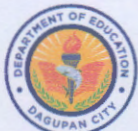
Subject: **DESIGNATION OF SCHOOL INFORMATION COORDINATORS**

1. The Department of Education (DepEd) issued DepEd Memorandum No. 17, s. 2021 or the Designation of School Information Coordinators (SIC) in every public elementary, secondary, and senior high schools nationwide as counterparts of the Division and Regional Information Officers.
2. Tasks and qualifications of said SIC designates are stipulated on the said DepEd memo.
3. In line with this, school heads are requested to submit softcopy of the enclosed form with the name of the designated School Information Coordinator to the Division Information Officer designate via email: lemueldino.visperas@deped.gov.ph not later than **April 16, 2021** for consolidation and sending to the Regional Office.
4. Immediate dissemination and compliance of this Memorandum is desired.

Encl.:
As stated

Reference:
DepEd Order No. 17, s. 2021


AGUEDO C. FERNANDEZ, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent



Address: Burgos St. Poblacion Oeste, Dagupan City, Philippines
Telephone No.: (075) 615-26-45/615-2641
Email Address: dagupan.city@deped.gov.ph



Management System
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(Enclosure to Division Memo No. , s. 2021)

Designation of School Information Coordinator (SIC)

Name: _____

Position: _____

School and Cluster: _____

Contact details (mobile, email, FB account):

SIGNATURE:

RECOMMENDED by Principal or School Head:

APPROVED by PSDS or SDS