



Republic of the Philippines  
**Department of Education**

REGION I

SCHOOLS DIVISION OFFICE OF DAGUPAN CITY


Office of the Schools Division Superintendent

RELEASE  
SDO-DAGUPAN  
BY: [Signature]  
DATE: APR 14 2021  
TRACKING NO. 163

**DIVISION MEMORANDUM**

No. 93, s. 2021

**TO:** Assistant Schools Division Superintendent  
Chief Education Supervisors  
Field Staff  
Non-Teaching Personnel  
All others concerned

**FROM:**   
AGUEDO C. FERNANDEZ, CESO VI  
Schools Division Superintendent

**DATE:** April, 14, 2021

**SUBJECT:** ATTENDANCE AND PARTICIPATION TO THE ORIENTATION  
ON EMPLOYEES' WELFARE AND BENEFITS FOR NEWLY HIRED  
NON-TEACHING PERSONNEL

The Schools Division Office, Dagupan City thru the Office of the Schools Division Superintendent (OSDS) and Schools Governance and Operations Division (SGOD) will conduct a **1-day Online Orientation on Employees Benefits and Welfare for Newly Hired Non-Teaching Personnel**, via Google Meet on **April 20, 2021 from 8:00 a.m.-5:00p.m.** kindly see attached list of participants to the said orientation.

All participants are required to pre-register on the following link <https://tinyurl.com/OEWBFORNTTP2021>, for the issuance of certificate and attendance record. The link for the orientation proper will be sent thru an email/messenger and all are advised to log in 10 minutes before the scheduled session.

For information, guidance and compliance.



Address: DepEd SDO, Burgos St., Dagupan City  
Telephone No.: (075)615-2645/(075)615-2641  
Email Address: dagupan.city@deped.gov.ph



Management System  
ISO 9001:2015  
www.tuv.com  
ID: 910880037



# LIST OF PARTICIPANTS FOR THE VIRTUAL TRAINING ON EMPLOYEES BENEFITS AND WELFARE ORIENTATION

April 20, 2021

No.	NAME	POSITION	STATION
1	ANSELMO, DELAILA DE GUZMAN	ADMINISTRATIVE OFFICER II	ELEMENTARY
2	ADORABLE, JOHN CEZAR	ADMINISTRATIVE AIDE VI	OSDS
3	ALBERTO, VANESSA GABRIEL LOPEZ	ADMINISTRATIVE AIDE I	OSDS
4	ANTONIO, MILLICENT VILLAMIL	ADMINISTRATIVE OFFICER II	ELEMENTARY
5	AZURIN, JUDY ANN BULATAO	ADMINISTRATIVE ASSISTANT II	SHS
6	BAUTISTA, LITO	SECURITY GUARD I	JHS - (Dagupan City NHS)
7	CENEZE, GLENDA TANDOC	ADMINISTRATIVE ASSISTANT III	JHS - (Federico Narag Ceralde IS)
8	CERVANTES, ROCHELLE ABRAZALDO	ADMINISTRATIVE ASSISTANT III	JHS - (Bonuan Buquig NHS)
9	CERVAS, CINDY ROSE	ADMINISTRATIVE ASSISTANT II	JHS - (East Central IS)
10	CORPUZ, ROCHELLE ANN BAIG	ADMINISTRATIVE OFFICER II	ELEMENTARY
11	DEL ROSARIO, JAN FRANCIS	ADMINISTRATIVE AIDE VI	CID
12	DELA CRUZ, MELINDA C.	ADMINISTRATIVE AIDE I	OSDS
13	FABROA, ADELINA NEGRANA	ADMINISTRATIVE OFFICER II	ELEMENTARY
14	JULIANO, EDWIN SANTOS	ADMINISTRATIVE AIDE I	OSDS
15	JUNIO, LUISITO VINCENT	ADMINISTRATIVE AIDE VI	OSDS
16	LAIGUE, LARRY	SECURITY GUARD I - 03	JHS - (Dagupan City NHS)
17	LLAMAS, KAREN LAMBINO	ADMINISTRATIVE ASSISTANT III	JHS - (Carael NHS)
18	LLOBRERA, JOCELYN	ADMINISTRATIVE AIDE I	OSDS
19	MACARANAS, GEROLD DALMACIO	SECURITY GUARD II	JHS - (Dagupan City NHS)
20	OLLADO, ARIANE MAE SISON	ADMINISTRATIVE AIDE VI	OSDS
21	PARAS, CHELSEA MANAOIS	ADMINISTRATIVE ASSISTANT III	OSDS
22	PARAYNO, RHEA	ADMINISTRATIVE ASSISTANT II	OSDS
23	REFUERZO, HENRY L.	ADMINISTRATIVE AIDE I	OSDS
24	SADABA, SARAH JOY MANINGDING	ADMINISTRATIVE ASSISTANT III	OSDS
25	SAPIERA, RYAN CRUZ	ADMINISTRATIVE AIDE III	JHS - (Dagupan City NHS)
26	SISON, JENNETTE ABIHAY	ADMINISTRATIVE OFFICER IV	OSDS
27	TORIO, LAVENIA	ADMINISTRATIVE ASSISTANT II	OSDS
28	VERGONIA, MYLA M.	ADMINISTRATIVE AIDE I	OSDS

Prepared by:

  
**MYREL ANGELICA N. LOPEZ**  
Administrative Officer V