

SCHOOLS DIVISION OFFICE
DAGUPAN CITY

ANNUAL PROCUREMENT PLAN FOR CY 2021 (NON - CSE) Indicative


CODE (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Fund	Estimated Budget (Php)			Remarks
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A. TRAVELING EXPENSES-LOCAL												
5020101000	Traveling Expenses -	SDO/Schools	-		within the calendar year 2021			GOP	2,155,000.00	2,155,000.00		
B. TRAINING EXPENSES												
5020201002	Training Expenses	SDO/Schools	-		within the calendar year 2021			GOP	3,960,000.00	3,960,000.00		
C. SUPPLIES AND MATERIALS EXPENSES												
5020302000	Accountable Forms Expenses	SDO/Schools	SVP		within the calendar year 2021			GOP	38,000.00	38,000.00		
5020307000	Drugs and Medicines Expenses	SDO/Schools	SVP		within the calendar year 2021			GOP	110,000.00	110,000.00		
5020308000	Medical, Dental and Laboratory Supplies Expenses	SDO/Schools	SVP		within the calendar year 2021			GOP	63,000.00	63,000.00		
5020309000	Fuel, Oil and Lubricants Expenses	SDO/Schools	SVP		within the calendar year 2021			GOP	183,000.00	183,000.00		
5020310000	Agricultural and Marine Supplies Expenses	Schools	SVP		within the calendar year 2021			GOP	33,000.00	33,000.00		
5020321002	Office Equipment	Schools	SVP		within the calendar year 2021			GOP	63,000.00	63,000.00		
5020321012	Sports Equipment	Schools	SVP		within the calendar year 2021			GOP	53,000.00	53,000.00		
D. UTILITY EXPENSES												
5020401000	Water Expenses	SDO/Schools	Direct Contracting		within the calendar year 2021			GOP	390,000.00	390,000.00		
5020402000	Electricity Expenses	SDO/Schools	Direct Contracting		within the calendar year 2021			GOP	5,991,000.00	5,991,000.00		
E. COMMUNICATION EXPENSES												
5020501000	Postage and Courier Services	SDO/Schools	Direct Contracting		within the calendar year 2021			GOP	23,000.00	23,000.00		
5020502001	Mobile	SDO/Schools	Direct Contracting		within the calendar year 2021			GOP	184,000.00	184,000.00		
5020502002	Landline	SDO	Direct Contracting		within the calendar year 2021			GOP	497,000.00	497,000.00		
5020503000	Internet Subscription Expenses	SDO/Schools	Direct Contracting		within the calendar year 2021			GOP	1,940,000.00	1,940,000.00		
5020601001	Awards/Rewards Expenses	Schools	-		within the calendar year 2021			GOP	14,000.00	14,000.00		
5021102000	Auditing Services	SDO			within the calendar year 2021			GOP	36,000.00	36,000.00		
5021199000	Other Professional Services	SDO/Schools			within the calendar year 2021			GOP	97,000.00	97,000.00		
G. GENERAL SERVICES												
5021202000	Janitorial Services	SDO/Schools	Direct Contracting		within the calendar year 2021			GOP	780,000.00	780,000.00		
5021203000	Security Services	SDO/Schools	Direct Contracting		within the calendar year 2021			GOP	851,000.00	851,000.00		
5021299099	Other General Services	SDO/Schools	Direct Contracting		within the calendar year 2021			GOP	196,000.00	196,000.00		
H. REPAIRS AND MAINTENANCE												
5021302099	Other Land Improvements	Schools	SVP		within the calendar year 2021			GOP	98,000.00	98,000.00		
5021303004	Water Supply Systems	SDO/Schools	SVP		within the calendar year 2021			GOP	65,000.00	65,000.00		
5021303005	Power Supply Systems	Schools	SVP		within the calendar year 2021			GOP	39,000.00	39,000.00		
5021304001	Buildings	SDO/Schools	SVP		within the calendar year 2021			GOP	135,000.00	135,000.00		
5021304002	School Buildings	Schools	SVP		within the calendar year 2021			GOP	228,000.00	228,000.00		
5021304099	Other Structures	SDO	SVP		within the calendar year 2021			GOP	23,000.00	23,000.00		
5021305001	Machinery	SDO	SVP		within the calendar year 2021			GOP	178,000.00	178,000.00		
5021305002	Office Equipment	SDO/Schools	SVP		within the calendar year 2021			GOP	199,000.00	199,000.00		
5021305003	Information and Communication Technology Equipment	Schools	SVP		within the calendar year 2021			GOP	45,000.00	45,000.00		
5021305099	Other Machinery and Equipment	SDO	SVP		within the calendar year 2021			GOP	36,000.00	36,000.00		

5021306001	Motor Vehicles	SDO	SVP	within the calendar year 2021	GOP	117,000.00	117,000.00		
5021307000	Repairs and Maintenance - Furniture and Fixtures	SDO/Schools	SVP	within the calendar year 2021	GOP	65,000.00	65,000.00		
5021321002	Office Equipment	SDO	SVP	within the calendar year 2021	GOP	86,000.00	86,000.00		
5021399099	Other Property, Plant and Equipment	SDO	SVP	within the calendar year 2021	GOP	27,000.00	27,000.00		
I. TAXES, INSURANCE PREMIUMS AND OTHER FEES									
5021501001	Taxes, Duties and Licenses	SDO	Direct Contracting	within the calendar year 2021	GOP	22,000.00	22,000.00		
5021502000	Fidelity Bond Premiums	SDO/Schools	Direct Contracting	within the calendar year 2021	GOP	88,000.00	88,000.00		
5021503000	Insurance Expenses	SDO/Schools	Direct Contracting	within the calendar year 2021	GOP	23,000.00	23,000.00		
5021601000	Labor and Wages	SDO/Schools		within the calendar year 2021	GOP	284,000.00	284,000.00		
5029901000	Advertising Expenses	Schools		within the calendar year 2021	GOP	11,000.00	11,000.00		
5029902000	Printing and Publication Expenses	SDO/Schools		within the calendar year 2021	GOP	1,367,000.00	1,367,000.00		
J. OTHERS									
5029903000	Representation Expenses	Schools		within the calendar year 2021	GOP	20,000.00	20,000.00		
5029904000	Transportation and Delivery Expenses	SDO/Schools		within the calendar year 2021	GOP	44,000.00	44,000.00		
5029907004	Library and Other Reading Materials Subscription Expenses	SDO	SVP	within the calendar year 2021	GOP	9,000.00	9,000.00		
GRANDTOTAL						20,866,000.00	20,866,000.00		

Prepared by:


MYREL ANGELICA N. LOPEZ
 BAC Head Secretariat

Recommended for Approval by:


ZENAIDA Q. PERALTA
 Budget Officer


MA. CRISELDA G. OCANG
 BAC Chairperson

Approved:


AGUEDO C. FERNANDEZ, CESO VI
 Schools Division Superintendent