

Republic of the Philippines  
**Department of Education**

REGION I  
SCHOOLS DIVISION OFFICE DAGUPAN CITY

**Office of the Schools Division Superintendent**

**Division Memorandum**

No. 20 s. 2021

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Section/Unit Heads  
Field Staff  
Non-Teaching Personnel  
All Others Concerned

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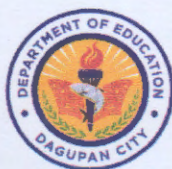
From: THE OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

Date: January 22, 2021

Subject: **CALL FOR NOMINATIONS FOR SEAMEO RELC SCHOLARSHIP PROGRAMS**

1. Pursuant to Regional Memorandum No, 034 s. 2019, the School Division Office opens its Call for Nominations for the following courses:

Course Code	Course Dates	No. of Nominees	Deadline of Submission
Advance Specialist Certificate in Language Assessment	May 4-21, 2021	2	January 29, 2021
Blended Postgraduate Diploma in Applied Linguistics	July 6 - December 18, 2021	2	January 29, 2021
Certificate in English Language Teaching-Secondary Education	August 2, 2021 - February 28, 2022	2	January 29, 2021
Specialist Certificate in Professional Development of Teacher Leaders/Supervisors	September 14 - October 1, 2021	2	January 29, 2021



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2. The scholarships cover all registration fees, tuition fees, subsistence allowance, airfare, and accommodation for the period of stay at RELC, Singapore.
3. Nominees to all programs must:
  - a. hold a minimum IELTS or TOEFL requirements;
  - b. have approved bachelor's degree in Linguistics, English Language, or education;
  - c. have at least two (2) years of full-time English language teaching experience in English language) curriculum planning and language development programs;
  - d. meet the minimum language scores set for the specific programs;
  - e. below 50 years old;
  - f. be proficient in spoken and written English; and
  - g. be in good mental and physical.
4. All required documents (see Annex A) must be submitted to the Schools Division Office on/before the deadline. Application forms and other forms for admission can be accessed via the link: [tiny.cc/RELC2021](http://tiny.cc/RELC2021).
5. Immediate and widest dissemination of the contents of this memorandum is desired.

  
**AGUEDO C. FERNANDEZ, CESO VI**

# Schools Division Superintendent #

Reference: RM No. 014, s, 2020

Encl.: As stated

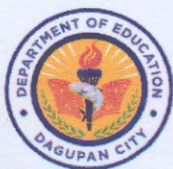
To be indicated in the Perpetual Index  
under the following subjects:

HRD

Professional Development

Scholarship

MVR/ Call for Nominations for SEAMEO RELC Scholarship Programs  
1/22/2021



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ANNEX A  
 LIST OF REQUIREMENTS

Qualification	Documentary Requirements
a. Filipino citizen	1. Updated Personal Data Sheet 2. Endorsements from the head of office <ul style="list-style-type: none"> <li>a. endorsement from school principal/division chief</li> <li>b. endorsement from the Schools Division Office through the Office of the SDS</li> <li>c. Nomination Letter from the Regional/Bureau Director or his/her duly authorized representative (thru the Regional HRDD Chiefs)</li> </ul> 3. Screening Form
b. Must be 50 years old below	
c. Must have rendered at least five (5) years of service in the government (DepEd) at the time of nomination	
d. Must hold a permanent appointment at the organization nominating him/her	
e. Must have no pending administrative and/or criminal case	
f. Must have a college degree and/or sufficient demonstrated ability and experience related/relevant to the course he/she is applying for	
g. Must have a good command of the English language (spoken and written)	
h. Must have professional development needs aligned with the KRAs of the organization	
i. Must have outstanding accomplishments related/leading to the program applying for	
j. Must have no pending nomination for scholarship in another program/course or have already rendered the required service obligation for a scholarship previously enjoyed	
k. Physically and mentally fit	
l. Not an expectant mother	



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