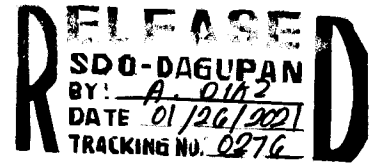


Republic of the Philippines
Department of Education

REGION I
SCHOOLS DIVISION OFFICE DAGUPAN CITY



Office of the Schools Division Superintendent

Division Memorandum

No. 23 s. 2020


To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Unit/ Section Heads & SDO Main Staff
& All Others Concerned

From: **OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT**

Date: January 26, 2021

Subject: **CONDUCT OF FLAG RAISING CEREMONY**

1. In line with Republic Act No. 8491: "Flag and Heraldic Code of the Philippines", Section 18 states that:
"all government offices and educational institutions shall henceforth observe the flag-raising ceremony every Monday morning....."
2. The skeleton workforce reporting on Mondays are enjoined to participate in the conduct of the Monday morning Flag Raising ceremony starting February 1, 2021 at 8:15 a.m. in front of the Office Building.
3. The schedule of units and sections who will take charge and the simple program which shall be followed are attached.
4. Health protocols deemed required by the Department of Health and Inter-Agency Task Force and as promulgated by the Department shall be adhered during the conduct of the ceremony. Physical distancing and wearing of face mask and face shield shall be mandatory.
5. For information and compliance.


AGUEDO C. FERNANDEZ, CESO VI
Asst. Schools Division Superintendent
Officer In-Charge
Office of the Schools Division Superintendent

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Republic of the Philippines
Department of Education

REGION I
SCHOOLS DIVISION OFFICE DAGUPAN CITY

Office of the Schools Division Superintendent

I. Program for the Monday Flag raising Ceremony:

- a. Singing of the National Anthem
- b. Prayer
- c. Panunumpa sa Watawat

II. Schedule of Units and Sections:

| Date | Unit |
|--------------------|---|
| February 1, 2021 | Human Resource/Records/Supply/Cashier |
| February 8, 2021 | Accounting/Budget |
| February 15, 2021 | OSDS |
| February 22, 2021 | Learning Resources Mgt. & Dev't. System |
| March 1, 2021 | Kinder, Filipino, TLE and MAPEH |
| March 8, 2021 | Science, Mathematics, English, AP and ESP |
| March 15, 2021 | Alternative Learning System (ALS) |
| March 22, 2021 | PSDS Group 1 |
| March 29, 2021 | PSDS Group 2 |
| April 5, 2021 | Medical/Dental |
| April 12, 2021 | Planning and Research / Human Resource and Development |
| April 19, 2021 | Monitoring and Evaluation/ Social Mobilization and Networking |
| April 26, 2021 | Engineering/YFD/DRRM |
| May 3, 2021 | Human Resource/Records/Supply/Cashier |
| May 10, 2021 | Accounting/Budget |
| May 17, 2021 | OSDS |
| May 24, 2021 | Learning Resources Mgt. & Dev't. System |
| May 31, 2021 | Kinder, Filipino, TLE and MAPEH |
| June 7, 2021 | Science, Mathematics, English, AP and ESP |
| June 14, 2021 | Alternative Learning System (ALS) |
| June 21, 2021 | PSDS Group 1 |
| June 28, 2021 | PSDS Group 2 |
| July 5, 2021 | Medical/Dental |
| July 12, 2021 | Planning and Research / Human Resource and Development |
| July 19, 2021 | Monitoring and Evaluation/ Social Mobilization and Networking |
| July 26, 2021 | Engineering/YFD/DRRM |
| August 2, 2021 | Human Resource/Records/Supply/Cashier |
| August 9, 2021 | Accounting/Budget |
| August 16, 2021 | OSDS |
| August 23, 2021 | Learning Resources Mgt. & Dev't. System |
| August 30, 2021 | Kinder, Filipino, TLE and MAPEH |
| September 6, 2021 | Science, Mathematics, English, AP and ESP |
| September 13, 2021 | Alternative Learning System (ALS) |
| September 20, 2021 | PSDS Group 1 |
| September 27, 2021 | PSDS Group 2 |
| October 4, 2021 | Medical/Dental |
| October 11, 2021 | Planning and Research / Human Resource and Development |
| October 18, 2021 | Monitoring and Evaluation/ Social Mobilization and Networking |
| October 25, 2021 | Engineering/YFD/DRRM |
| November 8, 2021 | Human Resource/Records/Supply/Cashier |
| November 15, 2021 | Accounting/Budget |
| November 22, 2021 | OSDS |
| November 29, 2021 | Learning Resources Mgt. & Dev't. System |
| December 6, 2021 | Kinder, Filipino, TLE and MAPEH |
| December 13, 2021 | Science, Mathematics, English, AP and ESP |
| December 20, 2021 | Alternative Learning System (ALS) |
| December 27, 2021 | PSDS Group 1 |