

Republic of the Philippines
Department of Education

REGION I
SCHOOLS DIVISION OFFICE DAGUPAN CITY

Office of the Schools Division Superintendent

Division Memorandum

No. 094 s. 2020

RELEASE
SDO-DAGUPAN
BY: [Signature]
DATE 8-04-2020
TRACKING NO. 1705

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Field Staff
All Others Concerned

From: OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

Date: July 30, 2020

Subject: **REITERATION OF UPDATES AND GUIDELINES FOR THE IMPLEMENTATION OF THE RESULTS-BASED PERFORMANCE MANAGEMENT SYSTEM PHASES III AND IV FOR SCHOOL YEAR 2019-2020**

- All Schools Division Office personnel particularly the Field Staff are enjoined to review the contents of the following Department of Education issuances:
 - DepEd Order No. 2, s. 2020
 - DepEd Memorandum No. 045, s. 2020
 - DM-PHRODFO-2020-00199
 - Regional Memorandum No. 325, s. 2020

8/4/2020
D: 27

- Further, to guarantee the proper and up-to-date implementation of the Phase III and IV of the RPMS SY 2019-2020 cycle, the following schedule of activities are reiterated and emphasized:

A. Teaching Personnel

Governance Level	Focal Office/Person	Task/Activity	Schedule	
			Start	End
Schools	Ratee Rater	<ul style="list-style-type: none"> • Finalization of Ratee's RPMS Portfolio • Submission of Rater's Evaluation of the RPMS Portfolio • Ratee-Rater Accomplishment of 	4 th week of June	4 th week of July

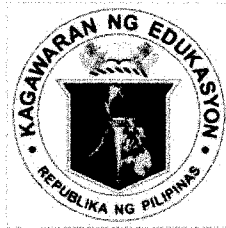


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		<p>IPCRF and Agreement on Final IPCR rating (*)</p> <ul style="list-style-type: none"> • Development Planning by Ratee (**) • Ratee-Rater Conference to Discuss Phase IV IPCRF-DP 		
<p>(*) a. Ratee accomplishes Parts 1&2 of the Encoding Tab of the E-IPCRF b. Ratee and Rater agree on the Q, E, T ratings and Ratee clicks the Finalized button of Parts 1 and 2 of the Encoding Tab. (**) Ratee accomplishes Part 4 of the e-IPCRF and submits the final copy to Rater for final verification.</p>				
	School Head	<ul style="list-style-type: none"> • Harvesting of electronic and printed IPCRFs of all teachers • Submission of electronic IPCRFs to the CO via online IPCRF Data Collection System and printed IPCRFs to SDO for signing of Approving Authority and/or filing. 	1 st week of August	3 rd week of August

B. Non-Teaching Personnel

Governance Level	Focal Office/Person	Task/Activity	Schedule	
			Start	End
Schools	Ratee	<ul style="list-style-type: none"> • Finalization of Ratee's RPMS Portfolio • Submission and Rater's Evaluation of the RPMS Portfolio • Ratee-Rater Accomplishment of IPCRF and Agreement on Final IPCR rating • Development Planning by Ratee • Ratee-Rater Conference to Discuss Phase IV IPCRF-Development Plan • Harvesting of printed IPCRFs of all ratees • Submission to SDO for signing of Approving Authority and for filing 	4th week of June 2020	3rd week of August 2020
	Rater			



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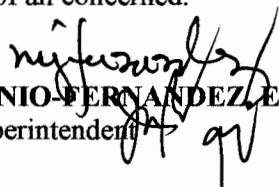
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3. Also, please be guided of the RPMS Rater-Ratee Relationship for SDO Dagupan City:

Ratee	Rater	Approving Authority
Division Office		
Superintendent	Asst. Regional Director	Regional Director
Asst. Superintendent	Superintendent	Asst. Regional Director
Chief of Division	Asst. Superintendent	Superintendent
Education Program Supervisor	Chief of Division	Asst. Superintendent
Public Schools District Supervisor	Chief of Division	Asst. Superintendent
Section Chief/Unit Heads	Chief of Division	Asst. Superintendent
Staff	Section Chief/Unit Head	Head of Division
Schools		
Principal	Asst. Superintendent	Superintendent
Head Teacher	Principal/School Head	Superintendent
Master Teacher		
Teacher	Principal/School Head	Superintendent
Teacher	Master Teacher/ Head Teacher/ Assistant Principal	Principal School Head
Non-Teaching Staff	Principal	Administrative Officer V
Alternative-Learning System Teachers		
Community Learning Center-based	Education Program Supervisor of ALS	Chief of Curriculum Implementation Division

4. For further inquiries:
 Email: helpdesk.rpms@deped.gov.ph
 Facebook Page: **DepEd BHROD**
5. For information, guidance and compliance of all concerned.


MARIA CELIA JUNIO-FERNANDEZ, EdD, MDM-SEC
 Schools Division Superintendent



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