



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region I  
**SCHOOLS DIVISION OFFICE**  
DAGUPAN CITY



Division Memorandum No. 010 s., 2020

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisor and Public School District Supervisors  
SDO Unit Heads and Section Heads  
Division Field Personnel  
All Others Concerned

From: *referred by*  
**MARIA CELIA JUNIO-FERNANDEZ, EdD, MDM-SEC**  
Schools Division Superintendent *cm*

**RELEASED**  
DEPED  
DATE: 1-16-2020  
BY: 938  
70241

Date: **January 14, 2020**

Subject: **ATTENDANCE AND PARTICIPATION TO THE YEAR-END ASSESSMENT AND ANNUAL PLANNING**

1. The Schools Division Office of Dagupan City will be conducting the 'Year-end Assessment and Annual Planning' on January 23-24, 2020 to be held at Kabaleyan Cove Resort, San Carlos City, Pangasinan.
2. The activity aims to ensure that all key result areas are met by assessing the annual accomplishments. Also, the activity aims to address needs and gaps by strategically planning how to efficiently and effectively implement SDO Dagupan's program, activities and projects for FY 2020.
3. Participants to this training are SDO Core Officials, Supervisors, Unit/Section Heads, and School Heads. *www.tuv.com ID: 91086650037*
4. Participants are advised to bring their respective OPCRF/IPCRF, MOVs, laptop, extension cord and flash/thumb drive.
5. Participants are also advised to prepare their authority to travel by cluster.
6. Immediate and widest dissemination of the contents of this memorandum is much desired.

DEPED  
**RECEIVED**  
DATE: 1/16/2020  
TIME: 10:05  
REYNANTE B. INFANTE  
ST. OFFICER I *[Signature]*