



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region 1
 City of San Fernando, La Union 2500



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December 13, 2019

REGIONAL MEMORANDUM

No. 382 s, 2019

OBSERVANCE OF CHRISTMAS BREAK

To: Schools Division Superintendents

1. Teachers in public schools shall begin their Christmas vacation for 2019 on December 15 as stipulated in DepEd Order No. 07, s. 2019 re: School Calendar for School Year 2019-2020.

2. However, teachers may still be required to report and render services in the exigency of public service. Equivalent vacation service credits in accordance with DepEd Order No. 53, s. 2003 shall be given to teachers required to report for work.

3. "Exigency of public service" refers to "a situation where service is urgently needed, and where any delay in its execution and delivery will adversely affect the outcome of the service to clients and its effective and efficient delivery."

4. In such cases, requests to require the attendance of public school teachers during declared Christmas break must satisfy the following conditions:

- a. A letter of request is submitted by the school head to his/her respective SDO;
- b. Sufficient justification is provided to establish the exigency of public service exists; and
- c. The request is duly approved by the Schools Division Superintendent.

5. Furthermore, in no case should the teacher be charged any amount for the conduct of such an activity.

6. Private schools have the discretion to develop and follow their own school calendar as long as the minimum number of class days is completed and the provisions of Republic Act. 7797 are observed.

7. Strict compliance with this Memorandum is desired.

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