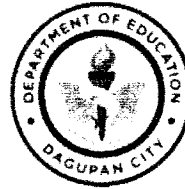


Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Region I  
**SCHOOLS DIVISION OFFICE**  
**DAGUPAN CITY**



**DIVISION MEMORANDUM No. 346, s. 2019**

**To:** Assistant Schools Division Superintendent  
 Chief Education Supervisors  
 Education Program Supervisors  
 Public Schools District Supervisors  
 Public Elementary and Secondary School Principals/Asst. Principals/OICs  
 All Others Concerned

**RELEASE**  
**DEPED**  
 DATE: 10/11/2019  
 BY: 5542

**From:** **MARIA CELIA JUNIO FERNANDEZ, Ed.D., MDM/SEC**  
 Schools Division Superintendent

**Subject:** **ORIENTATION-WORKSHOP ON THE PREPARATION OF ONLINE  
 EVALUATION FOR SCHOOL ICT COORDONATORS/TEACHERS IN-  
 CHARGE**

**Date:** October 10, 2019

1. In line with the In-Service Trainings (INSETs) for teachers that will be conducted by all schools in the division on October 21-25, 2019, all school heads are hereby instructed to send their ICT Coordinators/Teachers in-charge for the Orientation-Workshop on the Preparation of Online Evaluation on October 14, 2019, 1 o'clock in the afternoon at the DCNHS, Computer Room.
2. Participants are required to bring laptop, pocket wifi and extension cord for the workshop.
3. For information, guidance and compliance of all concerned.

DEPED  
 RECEIVED  
 DATE: 10-11-19  
 TIME: 1:27  
 REYNANTE B. INFANTE  
 IT OFFICER II