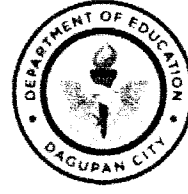


Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Region I  
**SCHOOLS DIVISION OFFICE**  
 DAGUPAN CITY



**DIVISION MEMORANDUM No. 345, s. 2019**

To: Assistant Schools Division Superintendent  
 Chief Education Supervisors  
 Education Program Supervisors  
 Public Schools District Supervisors  
 Public Elementary and Secondary School Principals/Asst. Principals/OICs  
 All Others Concerned

**RELEASED**  
 DEPED  
 DATE: 10/11/2019  
 5544

From: **MARIA CELIA JUNIO FERNANDEZ, Ed.D., MDM-SEC**  
 Schools Division Superintendent

DEPED  
**RECEIVED**  
 DATE: 10/11/2019  
 TIME: 1:23 PM  
 REYNANTE B. INFANTE  
 IT OFFICER I

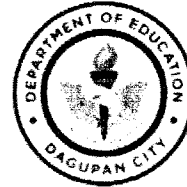
Subject: **MONITORING OF THE CONDUCT OF THE SECOND QUARTER EXAMINATIONS**

Date: October 10, 2019

1. As per DepEd Order No. 007, s. 2019 entitled "School Calendar for School Year 2019 – 2020, this Office reminds all public elementary and secondary schools in the division on the conduct of the following activities:
  - a. October 17 – 18, 2019 Second Quarter Examinations
  - b. October 26, 2019 Distribution of Report Cards and 3<sup>rd</sup> Parent – Teacher Conference
  
2. This is also to reiterate the **Regional Policy on the Administration of Quarterly Examinations in Public Schools through Regional Order No. 1, s. 2018** which states the following:
  - that the quarterly examination measures whether learners have met the content and performance standards at the end of a period of learning. That in order for assessment to be more meaningful and authentic, teachers must use methods to measure student learning that have been deliberately designed to assess how well students have learned and able to apply their learning in different contexts;
  - only teacher-made test shall be administered to the learners, **not** test constructed by assigned group in the division;
  - the results of the assessment test are **recorded and used** to report on the learner's achievements, the same are primarily reported to the learners and to the parents/guardians; and
  - quarterly examinations shall be monitored by the Regional and Division teams.
  
3. The Office directs all Chief Education Supervisors, EPSs, PSDSs and SGOD Personnel to monitor the conduct of the **Second Quarter Examinations** and submit a Monitoring Report to School Management Monitoring & Evaluation (SMME) Unit of SDO on or before **October 28, 2019** for consolidation and submission to the Quality Assurance Division, DepEd Regional Office I. The report should contain among others the general conduct of the Second Quarter Examination, manner of reproduction of test materials, involvement of Teachers in the preparation of the test, source of fund for the reproduction of test materials and other issues and challenges in the conduct of the quarterly examinations as stated in the said Regional Memorandum. It is likewise



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**reiterated that the attached monitoring tool be completely filled up by the monitoring officials/team members.**

4. In relation to this, there will be an **orientation** of all monitoring official/team members on **October 15, 2019 (Tuesday), 3 o'clock in the afternoon** at the SGOD Office.
5. The assignment of the monitoring officials are as follows:

**DIVISION MONITORING TEAM**

Division Lead Group: DR. MARIA CELIA JUNIO-FERNANDEZ, MDM-SEC, SDS DR. LOURDES D. SERVITO, CESE, ASDS DR. VENUS MARIA SM. ESTONILO, CID CES MDM. MARIA LINDA R. VENTENILLA, SGOD CES DR. MARISSA O. PEREZ, SGOD EPS		
<b>CLUSTER 1</b>		
Suit ES	T. Ayson Rosario ES	
Pugaro IS (ES/HS)	Carael ES	
Salapingao ES	Calmay ES	
Salapingao NHS	Carael NHS	
Lomboy ES		
Dr. Debbie C. Gan	Mdm. Agnes P. Bacugan	Mdm. Gilliane Jessa C. Sable
Dr. Jaime C. Siapno	Dr. Ma. Socorro G. Dimalanta	Dr. Vladimir C. Parayno
<b>Cluster 2</b>		
FNCIS (ES/HS)	BBNHS	
North Central ES	BBES	
Gen. Gregorio Del Pilar ES	Leon Francisco Maramba ES	
Sabangan ES	Bliss ES	
Mdm. Rowena O. Lapaan	Mr. Alfred B. Gonzales	Mdm. Diana Irish J. Solis
Dr. Alicia C. Quimboy	Dr. Gemma M. Erfelo	Mr. Isagani D. Rosario
<b>Cluster 3</b>		
Victoria Q. Zarate ES	Salisay ES	
Pantal ES	JJDVSTVSS	
Bolosan ES	Mamalingling ES	
Tambac ES		
Mdm. Ophelia Q. Vergonia	Mdm. Renata G. Rovillos	Mdm. Bethany Venice S. Bautista
Mr. Ronie D. Bonao	Dr. Liberty G. Roxas	Dr. Edgar T. Timbol
<b>Cluster 4</b>		
Mangin-Tebeng ES	Caranglaan ES	
Tebeng ES	East Central IS (ES/HS)	
Lasip Grande ES	Bacayao Sur ES	
Pogo-Lasip ES	Pascuala Villamil ES	
Juan L. Siapno ES		
Mdm. Jane T. Cajayon	Dr. Liezl S. Cancino	Dr. Haydee C. Maiquez
Dr. Leonarda J. Manansala	Mdm. Cherry A. Cayabyab	Dr. Ma. Victoria Antonio
<b>Cluster 5</b>		
Lucao ES	Juan P. Guadiz ES	
West Central ES I	Malued ES	
West Central ES II	Dagupan City NHS (JHS/SHS)	
Dr. Isabelita N. Daroya	Mdm. Sheryl C. Villacorta	Mdm. Joann L. Jimenez
Dr. Perpetua V. Barongan	Dr. Rosalind R. Lomibao	Dr. Mitchellene V. Rivo

6. Immediate dissemination of the contents of this Memorandum is enjoined.