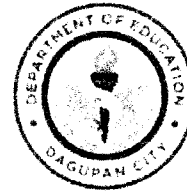


Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region I  
**SCHOOLS DIVISION OFFICE**  
DAGUPAN CITY



**DIVISION MEMORANDUM**

No. 309, s. 2019

TO: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Administrative Officers  
School Heads  
Teachers and Non-Teaching Personnel  
Others Concerned

FROM: **Office of the Schools Division Superintendent**

DATE: September 3, 2019

SUBJECT: **ADMINISTRATION OF ENGLISH PROFICIENCY TEST TO TEACHER APPLICANTS FOR SY 2020-2021**

RELEASED  
DATE: 9-4-19  
BY: [Signature]

DEPED  
**RECEIVED**  
DATE: 9-4-19  
TIME: 4:24 PM  
REYNANTE B. INFANTE  
IT OFFICER I

This Division hereby announces the administration of **English Proficiency Test** to Teacher Applicants on October 6, 2019 at 8:00 in the morning, Dagupan City National High School – Senior High School Grounds, Dagupan City.

Teacher applicants are advised to register as examinees in the Division HR Office on or before October 1, 2019. The result of the EPT shall be valid for two (2) years from the time of the test administration. Those who will not take the English Proficiency Test On October 6, 2019 will be sent to the Bureau of Education Assessment (BEA), DepEd Central Office, Pasig City for the walk-in examination.

Furthermore, applicants may submit their application folders to the school nearest their residence until February 2019. Exact date and other timelines regarding screening procedure will be announced through a Division Memorandum.

Immediate dissemination of the contents of this memorandum is highly desired.

  
**DR. LORNA G. BUGAYONG, CESO VI**  
Schools Division Superintendent



Republic of the Philippines  
**Department of Education**

**30 AUG 2019**

DepEd MEMORANDUM  
No. **106**, s. 2019

**ADMINISTRATION OF THE ENGLISH PROFICIENCY TEST  
FOR TEACHER APPLICANTS NATIONWIDE**

To: Undersecretaries  
Assistant Secretaries  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
Public Elementary and Secondary School Heads  
All Others Concerned

1. The Department of Education (DepEd), through the Bureau of Education Assessment (BEA), shall administer the **English Proficiency Test (EPT) for Teacher Applicants nationwide**. The test shall be administered to schools divisions in their respective regions every Sunday in 10 batches. For this year, the scheduled dates of the test administration are as follows:

Batch	Region	Date
1	IV-A	September 1, 2019
2	XI and II	September 8, 2019
3	National Capital Region and IV-B	September 15, 2019
4	VI	September 22, 2019
5	VII	September 29, 2019
6	I and Cordillera Administrative Region	October 6, 2019
7	III	October 13, 2019
8	V and IX	October 20, 2019
9	VIII and XII	October 27, 2019
10	X and Caraga	November 10, 2019

2. Each examinee shall be allowed to take the test only once, regardless of the number of plantilla positions and schools divisions the applicant is applying for. The result of the EPT shall be valid for **two years** from the time of the test administration.

3. BEA personnel who will be assigned in the schools division shall perform the following duties:

- orient the schools division personnel who shall assist in the conduct of the test a day prior to the scheduled dates of examination,
- deliver and retrieve test materials, and
- monitor the test administration.

4. The schools division superintendent shall perform the following functions:

- identify the venue/testing center for the conduct of the test by taking into consideration accessibility and location;

- b. assign/identify testing personnel such as Division Testing Coordinator as Chief Examiner, Division Chiefs and Education Supervisors, School Heads as Room Supervisors and/or Room Examiners; and
  - c. ensure that the list of examinees are ready prior to the conduct of the test.
5. Expenses for the test administration shall be charged to local funds, while daily travel expenses, transportation cost and other allowable expenses of BEA authorized personnel shall be charged to BEA Funds subject to the usual accounting and auditing rules anyd regulations.
6. For more information, please contact the **Bureau of Education Assessment-Education Assessment Division**, 2nd Floor Bonifacio Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City at telephone nos. (02) 631-2589 and 631-2571
7. Immediate and wide dissemination of this Memorandum is desired.



**LEONOR MAGTOLIS BRIONES**  
Secretary

References:

DepEd Order No. 7, s. 2015  
DepEd Memorandum No. 145, s. 2019

To be indicated in the Perpetual Index  
under the following subjects:

ASSESSMENT  
LEARNING AREA, ENGLISH  
TEACHERS  
TEST

APA/R-DM Administration of the EPT for Teachers  
0458/July 8, 2019