



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Region I  
**SCHOOLS DIVISION OFFICE**  
 DAGUPAN CITY



**Division Memorandum No. 237 s. 2019**

To: Assistant Schools Division Superintendent  
 Chief Education Supervisors  
 Public School District Supervisors  
 Public Elementary and Secondary School Heads  
 Learning and Development School Coordinators  
 All Others Concerned

**RELEASED**  
 DEPED-19  
 DATE: 7-16-19  
 BY: [Signature] 4414

From: Office of the Schools Division Superintendent

Date: **July 16, 2019**

Subject: **LEARNING AND DEVELOPMENT PROVISION OF TECHNICAL ASSISTANCE AND UPDATES**

1. In order to ensure the implementation of all learning and development activities, SGOD-Chief Maria Linda R. Ventenilla, SGOD-EPS Dr. Marissa O. Perez, HRDS SEPS Mitchellene Rivo, EPS II Diana Irish J. Solis and PDO I Gillian Jessa C. Sable will be visiting your schools to give technical assistance from July 22 to 26, 2019.

Date	District
July 22, 2019 (am)	District 10
July 22, 2019 (pm)	District 9
July 23, 2019 (am)	District 8
July 23, 2019 (pm)	District 7
July 24, 2019 (am)	District 6
July 24, 2019 (pm)	District 5
July 25, 2019 (am)	District 4
July 25, 2019 (pm)	District 3
July 26, 2019 (am)	District 2
July 26, 2019 (pm)	District 1

2. Please prepare the soft copy and hard copy of the following documents to facilitate the technical assistance activity:
  - a. Consolidated Development Plan
  - b. Needs Assessment Report
  - c. LAC Plan
  - d. INSET Proposal
  - e. LAC Monthly Accomplishment Report (to be submitted every first week of the month)
  - f. Teachers signed IPCRF and sample portfolios
  - g. Learning and Development Passports

