



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region I
SCHOOLS DIVISION OFFICE
DAGUPAN CITY



DIVISION MEMORANDUM

No. 179, s. 2019

RELEASE
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DATE: 6-04-19
BY: SP68
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To: Public Schools District Supervisors
Public Elementary/Secondary School Heads/OICs

From: Office of the Schools Division Superintendent

Date: June 4, 2019

Subject: **CONDUCT OF LIBRARY ORIENTATION FOR SCHOOL YEAR 2019-2020**

1. The Curriculum Implementation Division (CID) through the Learning Resource Management and Development System (LRMDS) continuously boosts its commitment in promoting the significance of school libraries in delivering quality education.
2. In view of this, all schools with physical, revitalized and other alternative library facilities shall conduct library orientation for new enrollees, transferees and teachers on the utilization of its library resources and services within the month of June 2019.
3. The School Librarian/Library In-charge shall submit an implementation report duly noted by the school head in hard copy printed on A4 paper and soft copy on or before July 05, 2019. The soft copy shall be sent to janvincent.galvez@deped.gov.ph.
4. The following format shall be used:
 - I. Narrative Report
 - II. Photocopy of logbook/attendance
 - III. Photos with captions
5. For information, guidance and compliance.


DR. LORNA G. BUGAYONG, CESO VI
Schools Division Superintendent



