

Republic of the Philippines DEPARTMENT OF EDUCATION Paging I

Region I SCHOOLS DIVISION OFFICE DAGUPAN CITY



Division Memo No. 140 s. 2019

To:

ALL PRIVATE AND PUBLIC SCHOOL HEADS (Elementary and Secondary)

ALL GUIDANCE COUNSELORS/DESIGANATE of Public nd Private Schools

(Elementary and Secondary)

All others concerned

From:

Office of the Schools Division Superintendent

Date:

April 17, 2019

Subject:

Submission of School Report on Incidents of CHILD ABUSE, BULLYING,

CHILDREN IN CONFLICT WITH THE LAW (CICL), and CHILDREN AT RISK (CAR)

for S.Y. 2018-2019

This refers to the Reiteration of the Reportorial Obligation of all Elementary and Secondary Schools (private and public), Pursuant to **DepEd Order Nos. 40, s. 2012, 55, s. 2013, and 18, s. 2015.**

Hence, all Private and Public School Heads are hereby directed to submit a Report of incidents and cases of Child Abuse, Violence, Exploitation, Discrimination, Bullying and other forms of abuse for **SY 2018-2019 on or before May 3, 2018** to the Division Office, attention to Atty. JOSE O. OVIEDO (Attorney III), SDO DAGUPAN CITY, Legal Officer. Kindly send also a softcopy or scanned copy of your report to attyjoseoviedo@gmail.com

The Forms to be used are attached herewith for your reference. Kindly provide for the details required of the said forms. Schools without reported incidents must still submit a report indicating "No Incident" therein.

For your information, guidance and immediate compliance.

Dr. LORNOG. BUGAYONG, CESO VI

Schools Division Superintendent



Republic of the Philippines

Department of Education

1 1 JUN 2015

DepEd MEMORANDUM **59** , s. No. 2015

CHANGE IN AND ADDITIONAL INFORMATION TO DEPED MEMORANDUM NO. 68, S. 2014

(Submission of School-Based Child Protection and Anti-Bullying Policies and Reports on Compliance)

To: Regional Directors Schools Division Superintendents Heads, Public and Private Elementary and Secondary Schools All Others Concerned

- DepEd Memorandum (DM) No. 68, s. 2014 entitled Submission of School-Based Child Protection and Anti-Bullying Policies and Reports on Compliance was issued pursuant to DepEd Order (DO) No. 55, s. 2013 entitled Implementing Rules and Regulations of Republic Act (RA) No. 10627, otherwise known as the Anti-Bullying Act of 2013, requiring schools to submit their child protection or anti-bullying policies, including the report on relevant information and statistics on bullying and retaliation from the preceding year.
- For the purpose of disaggregating data on incidents of child abuse and bullying, Item 3 of DM 68, s. 2014 is hereby changed as follows:
 - a. Public and private schools, both elementary and secondary schools shall submit the accomplished Report on Incidents of Bullying (Enclosure No. 1A) and the Report on Incidents of Child Abuse (Enclosure No. 1B) to their respective schools division offices (SDOs) one week after the start of the school year instead of before July 31, 2014;
 - b. The SDOs shall submit their accomplished Division Consolidated Report on Incidents of Bullying (Enclosure No. 2A) and the Division Consolidated Report on Child Abuse (Enclosure No. 2B) to their regional offices (ROs) on or before June 30 of every year instead of on or before July 1-31, 2014;
 - c. The ROs shall submit the accomplished Regional Consolidated Report on Incidents of Bullying (Enclosure No. 3A) and the Regional Consolidated Report of Incidents of Child Abuse (Enclosure No. 3B) to the Office of the Undersecretary for Legal and Legislative Affairs on or before July 15 of every year instead of on or before August 15, 2014; and
 - d. The consolidated reports on school-based child protection and antibullying policies shall be submitted as follows:
 - i. Public and private schools, which have not yet complied with the submission requirement, shall submit copies of their school-based child protection and anti-bullying policies on or before July 3, 2015 instead of July 3, 2014;
 - accomplished ii. shall submit the Consolidated Report on the Submission of School-Based Child Protection and Anti-Bullying Policies (Enclosure No. 2 of DM 68, s. 2014) on or before July 31, 2015; and

- iii. The ROs shall submit the accomplished Regional Report on the Submission of School-Based Child Protection and Anti-Bullying Policies (Enclosure No. 4 of DM 68, s. 2014) on or before August 15, 2015.
- iv. Meanwhile, the Report of Cases on Abuse, Violence, and other Related Offenses (Annex A of DO 40, s. 2012 entitled *DepEd Child Protection Policy*) shall be submitted by all public and private schools following the same procedures of reporting.
- 3. All other provisions stated in DepEd Memorandum still remain.
- 4. Immediate dissemination of this Memorandum is desired.

BR. ARMIN Á. LUISTRO FSC

Secretary

Encls.:

As stated

References:

DepEd Memorandum: (No. 68, s. 2014)

DepEd Order: (Nos. 55, s. 2013 and 40, s. 2012)

To be indicated in the <u>Perpetual Index</u>

under the following subjects:

CHANGES

LEGISLATIONS

POLICY

PUPILS

REPORTS

RULES AND REGULATIONS

SCHOOLS

STUDENTS

TEACHERS

SMA, DM Change in and Additional Information to DM No. 68, s. 2014 0272/June 3, 2015

(To be submitted to the Division Office a week after the start of each school year)

School-Based Report on Incidents of Bullying School Year ____

Schoo Addre						Classification Level: (Kinde	: (Private ergarten/	e/Public) _ Elementa	ry/Secondary	/)				
			Nature of Bu	ullying		Vic	tims		Perp	etrator				
Date/ Place of Incident	Physical	Social	Gender- Based	Cyber Bullying	Retaliation	NAME	Age	Sex (M/F)	NAME	Age	Sex (M/F)	Action Taken	Recommendation	Status (Resolved/Pending/ Referred to other agency)

Note: Bullying is perpetrated by a student against another student which may be:

- Physical unwanted physical contact (punching, shoving, pushing, kicking, slapping, tickling, headlocks etc.)
- Social refers to any deliberate, repetitive and aggressive social behavior intended to hurt or belittle an individual (name-calling, cursing, labelling, etc.)
- Gender-Based refers to any act that humiliates or excludes a person on the basis of perceived or actual sexual orientation and gender identity.
- Cyber Bullying any bullying done through the use of technology or any electronic means (texting, email, chatting, online games etc.)

Reviewed and Conformed by:		Prepared by:	
	Name and Designation		Name/Designation
Date:		Date:	

(To be submitted to the Division Office one (1) week after the opening of every school year)

							Incidents of C		Abuse			
School: Address:				Classification: Level: (Kinde	(Privat	te/Public n/Elemen) tary/Secondary)					
Date of Incident		Nature o	of Abuse	Victir	ns		Perpe	trators		Relationship to the Victim	Action Taken	Status (Resolved/Pending/ Referred to other agency)
	Physical	Sexual	Verbal/ Psychological	NAME (Last Name, First Name, M.I.)	Age	Sex (M/F)	NAME (Last Name, First Name, M.I.)	Age	Sex (M/F)			
Total					<u> </u>							
.c c .c .c	Physical – Sexual – re Psychologi of punishm	refers to acts the efers to acts that cal – refers to a ent, and repeate	ed verbal abuse. elatives (father, mother, cous	aich subjects children to pe as rape, sexual harassmen likely to cause mental or e	rform task t, sexually motional :	ks which are y demeaning suffering to	g remarks, forcing child the child which include	dren to wa	tch obsceni			leduction from grade or merit as a from
Reviewed a	nd Conforn	ned by:		 			Prepared	d by:		h		
			Name and Des	signation						Name/Di	esignation	
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(Enclosure No. 2A to DepEd Memorandum No. 59, s., 2015) (To be submitted to the Regional Office on or before June 30)

Division Consolidated Report on Incidents of Bullying

Total:	ntary: _ dary: _	To	tal Number	of Private S Elementa Seconda Total:							
School			Nature of B	ullying		No. Of Bullying Incidents					
School	Physical	Social	Gender- Based	Cyber Bullying	Retaliation	Total No. of Male Victims	Total No. of Female Victims	Total			
. Public						Videnis					
A. Elementary								-,			
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۷.											
Sub-Total							,				
B. Secondary						<u> </u>	***************************************				
1.											
2.						<u> </u>					
Sub-Total											
II. Private		-		<u> </u>							
A. Kindergarten		 	<u> </u>								
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Sub-Total			 					ļ			
B. Elementary	 		<u> </u>	ļ							
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C. Secondary 1.								 			
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Sub-Total											
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Total					1		1	<u></u>			

	Prepared by:			
	Name and Designation			
Reviewed and Confirmed by:	Date			
Name/Designation				
Date				

(To be submitted to the Regional Office on or before June 30)

Reviewed and Confirmed by:

Name/Designation

Date

Division Consolidated Report on Incidents of Child Abuse School Year _____

	entary: ndary:	Tota	Se		ols: entary: 		_	
	N	ature of A	buse		No. Of In	cidents of	Child Abuse	
Name of School	Physical	Sexual	Verbal/ Psychological	Total No. of Male	Total No. of	∘Perpe	etrators	Total
				Victims	Female Victims	Relatives	School Personnel	Total
Public								
A. Elementary					ļ			
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B. Secondary								
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l. Private	<u> </u>				 			
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Sub-Total							ļ	
B. Elementary		 	 					-
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C. Casandowi		-				ļ	 	
C. Secondary 1.		 		 			 	
2.		 		 				
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Sub-Total								
Total			1	<u></u>	_l			<u> </u>
being; o Sexual – n obscene p o Psycholog	refers to acts the efers to acts that ublications or sh ical – refers to a	at inflict bodi t are sexual i lows etc.; and cts or omissi	ly harm and which in nature such as ra	subjects child spe, sexual ha y to cause me	ren to perfor rassment, s ental or emo	m tasks which exually demea tional sufferin	are hazardous aning remarks, for g to the child wh	ording childre

Prepared by:

Name/Designation

Date

(To be submitted to the Office of the Undersecretary for Legal and Legislative Affairs on or before July 15)

Region:	School Year
Total Number of Public Schools: Elementary: Secondary: Total:	Total Number of Private Schools: Elementary: Secondary: Total:

I. Private Schools/Public Schools

		Kindergarten									Elementary						Secondary								No. of	ents						
				N	ature (of Bull	ying						· · · · · · · · · · · · · · · · · · ·	Na	ature_o	f Bull	ying						,	Nat	ture c	of Bul	lying					
Division	Phy	sical	So	cial		nder- sed	Cy Bull	/ber lying	Retal	iation	Phy	sical	Sc	ocial		nder- sed	C) Bu	/ber- llying	Reta	aliation	Phy:	sical	Soc	cial	Ger -Ba	nder sed	Cyt bully	per- ying	Retaliation	Total No. of Male Victims	Total No. of Female Victims	Total
	М	F	М	F	М	F	М	F	М	F	М	F	М	F	М	F	М	F	М	F	М	F	М	F	. М	F	М	F				
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Total	-										-				-	+-		+				-										

Note:

Date

- Use the same form for Public Schools
- ❖ Bullying is perpetrated by a student against another student which may be:
 - Physical unwanted physical contact (punching, shoving, pushing, kicking, slapping, tickling, headlocks etc.)
 - Social refers to any deliberate, repetitive and aggressive social behavior intended to hurt or belittle an individual (name-calling, cursing, labelling, etc.)
 - . Gender-Based refers to any act that humiliates or excludes a person on the basis of perceived or actual sexual orientation and gender identity
 - Cyber Bullying any bullying done through the use of technology or any electronic means (texting, email, chatting, online games etc.)

	Prepared by:	Name and Designation
Reviewed and Confirmed by:		Date
Name/Designation		

(To be submitted to the Office of the Undersecretary for Legal and Legislative Affairs on or before July 15)

Region:						Reg	ional	Cons	solic Sc	lated	l Rep	ort r	on	Incider	nts of	f Child	d Ab	use								
Total Number of F E S	Public S lementa econda otal:	ary:	6:	T	otal N		Private Elemer Second Total:	ntary:																		
I. Private Schools																										
				Kir	ndergar	ten						Ε	Elemei	ntary						5	Secondar	ý			Incid	No. Of ents of ouse
Division				Natu	re of A	buse						Natı	ure of	f Abuse						Nat	ture of Ab	use				
	Phy	sical	Sex	ual		Verbal chological	Perpe	etrator	Phy	/sical	Social			/erbal chological	Perp	etrator	Phy	/sical	Soc	ial		rbal ological	Per	petrator	Total No. of Male Victims	Total No. of Female Victims
	М	F	М	F	М	F	R	SP	М	F	M F	=	М	F	R	SP	М	F	М	F	М	F	R	SP	VICTORIA	Victirio
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Total			 	 																						
Note: Child Abuse refers to the Physical - received on Physical - received on Sexual - received on Psychologica of punishmen Relationship to the Victory No amicable settlemen	fers to acts at - refers nt, and re cim refers t for any	ets that it is that ar to acts peated to relat acts of o	inflict b re sexu or om verbal ives (fa	oodily hual in na ial in na issions abuse ather, r buse	arm an ature su causin mother,	d which sub uch as rape, g or likely to	jects chil sexual h cause n	dren to arassm nental o	performent, se r emot	m taski exually ional s	s which a demean uffering t	ing re to the	emarl e child	ks, forcing o d which incl	children	to watch	obsce	ne put	olications stalking Prepa	, publi	ic ridicule,	, threat o		tion from	grade or me	erit as a from

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Report of cases of abuse, violence, exploitation, discrimination, bullying or peer abuse and other related offenses

School/Division/Region:		
Period Covered :		
Person Submitting Report:	Designation:	Date:

VICTIM/S RESPONDENT/S

NAME	AGE	SEX (M or F)	NAME	AGE	SEX (M or F)	NATURE OF COMPLAINT	ACTION/S TAKEN	RECOMMENDATION/S
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								,

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