



February 14, 2019

**DR. LORNA G. BUGAYONG**  
Schools Division Superintendent  
Department of Education  
Dagupan City Division Office  
Dagupan City

**RELEASE**  
DEFED  
DATE: 2-1-19  
BY: [Signature] n 2932

**MADAM:**

*Public Service Greetings!*

We are pleased to inform you of the conduct of **Training on the 2017 Rules on Administrative Cases in the Civil Service (2017 RACCS)** by the **Philippine Council of HR Practitioners in Western Pangasinan, Inc. (PCHRP WPI)** in partnership with the **Civil Service Commission Field Office-Western Pangasinan (CSCFO WP)** on **March 6-7, 2019** at the **Leisure Coast Resort, Bonoan Binloc, Dagupan City.**

This 2-day non-residential training program aims to update the knowledge and skills of action officers on current trends and issues, familiarization of existing Civil Service laws, rules and procedures in administrative investigations and trial techniques. We hope that this will be a good learning opportunity among the participants and the Learning Service Providers.

The registration fee is **TWO THOUSAND FOUR HUNDRED PESOS (Php 2,400.00)** per participant to defray the expenses for training kits, snacks, lunch, and other incidental expenses.

Please register your attendance on-line at <http://cscro1hrd.rf.gd/onlinereg.php>. Confirmation is on a first-come-first-served basis. Thus, only participants who have registered on-line at <http://cscro1hrd.rf.gd/onlinereg.php> and have paid their registration fees at the CSC Field Office-Western Pangasinan, Solis Street, Poblacion, Lingayen, Pangasinan one week before the scheduled conduct shall be considered as **confirmed** participants.

For participants who wanted to avail of the lodging at the hotel on the first day, please coordinate directly with the Leisure Coast Resort at telephone numbers 075-653-59-31, 653-9363 and 696-3167 look for Ms. Rowena M. Vasquez, as this is not part of the registration fee.

Should you have related concerns, please contact us at Telephone Number 529-9394 or email us at [csc\\_lingayen@yahoo.com](mailto:csc_lingayen@yahoo.com).

We look forward to your usual support in the attainment of our mission for government employees to become real servant heroes.

Very truly yours,

**JUVET S. APIADO**  
President, PCHRP WPI)

**FLORINDA G. BUGAYONG**  
Director II, CSCFO WP



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region I  
**SCHOOLS DIVISION OFFICE**  
DAGUPAN CITY



March 1, 2019

**DIVISION ADVISORY**

For information and guidance.

**DR. LORNA G. BUGAYONG, CESO VI**  
Schools Division Superintendent

**RELEASE**  
DEFED  
DATE: 3-1-19  
BY: [Signature] n 2959