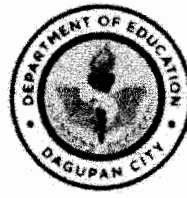
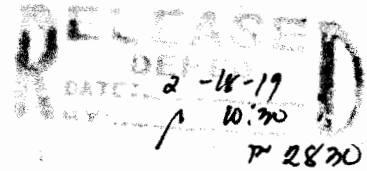


Republic of the Philippines
DEPARTMENT OF EDUCATION
Region I
SCHOOLS DIVISION OFFICE
DAGUPAN CITY



Division Memorandum No. 081, s. 2019

TO: Asst. Schools Division Superintendent
Chiefs, CID and SGOD
Quality Management Representative
Internal Quality Audit Team



FROM : OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DATE : February 18, 2019

RE : **ATTENDANCE AND PARTICIPATION TO IQA TRAINING AND CORRECTIVE ACTION REPORT (CAR) WRITING**

1. Prior to the conduct of the Internal Quality Audit in preparation for the Surveillance of our External Auditor on May, 2019, an IQA Training and Corrective Action Report (CAR) Writing will be conducted on February 20-21, 2019 at the Division Training Center.

2. The said training aims to equip the IQA Team the appropriate auditing skills and improve the writing of Corrective Action Report.

3. The following IQA Team Members are required to attend the said training :

- Dr. Rosalind R. Lomibao
- Dr. Cherry A. Cayabyab
- Dr. Debbie C. Gan
- Dr. Alicia B. Quimboy
- Dr. Harking C. Reyes
- Mr. Isagani D. Rosario
- Mrs. Jane T. Cajayon

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4. Likewise, other participants in the said training are the newly established Schools ISO-IQA Clustered Team;

- | | |
|----------------------------|-----------------------------|
| • Medarlo V. de Leon | * Jennifer M. Festejo |
| • Jose P. Cardoso | * Alfred B. Gonzales |
| • Cristina C. Aquino | * Jimmy D. Cancino |
| • Willy U. Guieb | * Ma. Rita Teresa V. Riñoza |
| • Dr. Renato R. Santillan | * Dr. Markconi F. Taroma |
| • Cindy A. Gano | * Ma. Imelda A. Infante |
| • Valentina F. Hortaleza | * Maricris P. Ferrer |
| • Dr. Bernadette B. Castro | * Dr. Reymond N. Villare |
| • Dr. Agape M. Nabua | * Gary B. Desoloc |

5. For your guidance and compliance.

for  **DR. LORNA G. BUGAYONG, CESO VI**
Schools Division Superintendent 