



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region I
SCHOOLS DIVISION OFFICE
 DAGUPAN CITY



Division Memorandum No. OSD, s. 2019

TO: Asst. Schools Division Superintendent
 Chiefs, CID and SGOD
 Quality Management Representative
 Internal Quality Audit Team

RELEASED
 DATE: 2-18-2019
 TIME: 10:30
 T# 2829

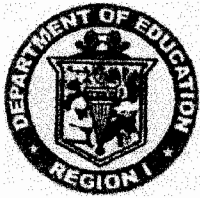
FROM : OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DATE : February 18, 2019

RE : **Meeting of the Internal Quality Audit (IQA) Team**

1. Prior to the Surveillance of our External Auditor on May, 2019, the 2019 Internal Quality Audit (IQA) will be conducted on February 28 and March 1, 2019.
2. In line with this, a Meeting will be conducted on February 26, 2019, 2:00 o'clock in the afternoon at the SGOD Office.
3. The Agenda of the said meeting is to review the following;
 - Duties and Responsibilities of the Internal Auditors
 - IQA Procedure
 - CAR Procedure
 - IQA Forms
4. The IQA Team Members listed below are required to attend the said meeting with the Lead Auditor, Jane T. Cajayon and Quality Management Representatives (QMR), Dr. Ma. Victoria S. Antonio and Dr. Mitchellene V. Rivo;

Team A	Dr. Rosalind R. Lomibao
	Medarlo V. de Leon
	Jennifer M. Festejo
	Jose P. Cardoso
Team B	Dr. Cherry A. Cayabyab
	Alfred B. Gonzales
	Cristina C. Aquino
	Jimmy D. Cancino
Team C	Dr. Alicia B. Quimboy
	Willy U. Guieb
	Ma. Rita Teresa V. Riñoza
	Dr. Renato R. Santillan
Team D	Isagani D. Rosario
	Dr. Markconi F. Taroma
	Cindy A. Gano
	Ma. Imelda A. Infante



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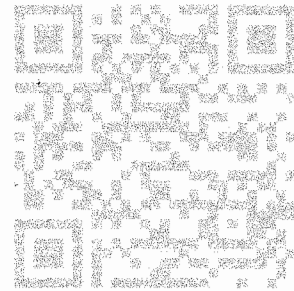
Team E	Dr. Harking C. Reyes
	Valentina F. Hortaleza
	Maricris P. Ferrer
	Dr. Bernadette B. Castro
Team F	Dr. Debbie C. Gan
	Dr. Reymond N. Villare
	Dr. Agape M. Nabua
	Gary B. Desoloc

5. For your guidance and compliance.


DR. LORNA G. BUGAYONG, CESO VI
Schools Division Superintendent



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