

Republic of the Philippines DEPARTMENT OF EDUCATION Region I SCHOOLS DIVISION OFFICE



#400197

ELEASE

TN#2413

Dagupan City

DIVISION MEMORANDUM NO. 4/2, s. 2018

TO

Assistant Schools Division Superintendent

Chief Education Supervisors, SGOD & CID

Education Program Supervisors
Public District School Supervisors

All School Heads and

School DRRM/Physical Facility Officers

All concerned

FROM

Office of the Schools Division Superintendent

SUBJECT

SUBMISSION OF ACKNOWLEDGEMENT RECEIPTS AND

DOCUMENTATION REPORTS ON DRRM ASSISTANCE

ON HYGIENE KITS AND TEACHERS KITS

DATE

January 7, 2019

- 1. In connection to the DepEd DRRM Service response and recovery intervention to affected schools during the TD Josie (Batch 2), ALL concerned schools are required to submit the needed acknowledgement receipts from all beneficiaries of the hygiene kits and teachers 'kit and documentation report to be consolidated for submission to the DRRMS Central Office on or before January 11, 2018, 5pm.
- 2. All acknowledgement receipts shall be submitted to the Division through the **EFU-DRRM** office.
- 3. For queries, please coordinate with the Division through DRRM at 075-615-2647 and through the SDO Dagupan School DRRM InfoChat (official).
- 4. For your information, guidance and strict compliance.

LORNA G. BUGAYONG, CESO VI Schools Division Superintendent