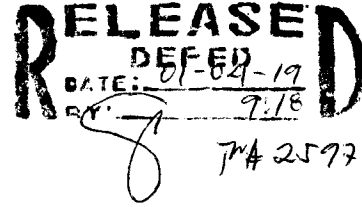


Republic of the Philippines
DEPARTMENT OF EDUCATION
Region I
SCHOOLS DIVISION OFFICE
DAGUPAN CITY



DIVISION MEMORANDUM

No. 437, s. 2018



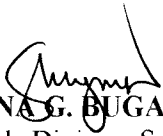
To: Asst. Schools Division Superintendent
Chiefs of the CID and SGOD
Public Schools District Supervisors
All School Heads/Principals
SDO QMR

From: Office of the Schools Division Superintendent

Date: January 3, 2019

Subject: **ATTENDANCE AND PARTICIPATION TO THE SCHOOLS ISO ALIGNMENT TRAININGS**

- 1) The Schools Division Office Deped Dagupan City is seeking continual improvement of its Quality Management System hence, has determined the alignment of its 39 schools under the 9001:2015 standard.
- 2) Relative to this, please find attached information for your needed action.
- 3) Immediate dissemination of this memorandum and compliance hereof is desired.


DR. LORNA G. BUGAYONG, CESO VI
Schools Division Superintendent

SCHOOL	NO. OF PAX
DCNHS (Jhs)	10
DCNHS (Shs)	5
CARAEI NHS	5
ECIS	10
FCIS	10
BBNHS	10
JJDVSTVSS	10
PIS	5
WCES1	10
BBES	5
WCES 2	2
LUCAO ES	5
CARAEI ES	5
MALUED ES	5
CALMAY ES	2
LASIP GRANDE ES	2
BOLOSAN ES	5
GD PES	5
CARANGLAAN ES	2
NORTH CENTRAL ES	5
VICTORIA ZARATE ES	2
SABANGAN ES	5
LEON FRANCISCO MARAMBA ES	2
BLISS ES	2
MAMALINGLING	2
PANTAL ES	5
SALAPINGAO ES	2
TARES	2
JUAN P. GUADIZ ES	2
CALMAY ES	2
LOMBOY ES	2
SUIT ES	2
TEBENG ES	2
POGO LASIP ES	2
TAMBAC ES	2
JUAN L. SIAPNO ES	2
MANGIN TEBENG ES	2
PASCUALA VILLAMIL ES	2
BACAYAO SUR ES	2

Notations to School Heads & Principals:

1. Attendance and participation to the series of ISO Trainings have been based on the number of teachers per school and the available space at the DTC. Participants shall include the SH/principal and any of their QMS Team for purposes of **Re-echo**.

2. Please see table at the left side for number of participants per school. Pro-rated payment per training is shown below.

School Size	No. of Teachers	No. of Pax	Amount to Pay	Certificate Fee P200/pax	Total Amount to Pay per school/training
Large	51-above	w/ 10 pax	700	2000	2700
Medium	26-50	w/ 5 pax	350	1000	1350
Small	8-25	w/ 2 pax	140	400	540

3. Bring your own meals (am snack/pm snack and lunch)

4. Schedule of trainings is listed below:

ISO QMS AWARENESS - **January 18, 2019**

ISO DOCUMENTATION - **January 22-23, 2019-Batch 1(Districts 1-5)**

January 24-25, 2019(Districts 6-10)

Bring laptop and extension cord.

Risk Training - **February 6, 2019**

Internal Quality Audit - **February 7-8, 2019**

Venue: **Division Training Center @ 8-5pm**

5. Payment should be made on or before **January 15, 2019, c/o Ms. Magdalena Calulut, OIC-Cashier**