



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region I  
SCHOOLS DIVISION OFFICE  
DAGUPAN CITY



DIVISION MEMORANDUM No. 621 s. 2019

TO: ALL PUBLIC SCHOOL HEADS (Elementary and Secondary)  
ALL ELECTED PTA PRESIDENTS  
ALL PTA Coordinators/ Focal Persons

FROM: OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

SUBJECT: Reiteration on the attendance of School Heads, PTA officers and PTA coordinators in the 3rd PTA summit on January 17, 2019

DATE: January 14, 2019

It may seem in the earlier issued **Division Memorandum No. 10, s. 2019** that the 3<sup>rd</sup> PTA Summit will be participated only by the 15 PTA officers, but we would like to emphasize that the main agenda of this summit is the presentation of the top three (3) Priority projects, with costing, and the budget proposals for the 2019 Brigada Eskwela. **Therefore, it's is expected that the Schools Heads and PTA coordinators should also be present in the summit to assist their PTA officers in the presentation of their respective proposals** to ensure that all the questions, suggestions and comments coming from the department heads of the LGU will be properly addressed.

Hence, the **3rd PTA Summit on January 17, 2019, 9am at CSI Stadia, Hall 3**, must be participated by the following:

- 39 School Heads**
- 15 PTA officers** (or their representative if unavailable) per school
- 39 PTA coordinators**

  
DR. LORNA G. BUGAYONG, CESO VI  
Schools Division Superintendent