

Republic of the Philippines DEPARTMENT OF EDUCATION Region I SCHOOLS DIVISION OFFICE DAGUPAN CITY



DIVISION MEMORANDUM

NO. <u>427</u>, S. 2018

To:

All Unit Heads and Process Owners

From:

Office of the Schools Division Superintendent

Date:

December 14, 2018

Subject:

Submission of Quarterly Risk Registry

1. Please be reminded that the deadline of the submission of Risk Registry for Quarter 1 (July-September 2018) and Quarter 2 (October and December 2018) will be on January 4, 2018, Friday, c/o Maria Linda R. Ventenilla, Risk Management Team Leader. Kindly submit said registry on time for consolidation.

2. Widest dissemination of this memorandum is desired.

DR. LORNA G. BUGAYONG, CESO VI Schools Division Superintendents