

**Division Memorandum No. 370 s., 2018**

To: Chief Education Supervisors  
 Education Program Supervisors  
 Public School District Supervisors  
 Public Elementary and Secondary School Heads  
 All Others Concerned

From: Office of the Schools Division Superintendent

Date: **November 8, 2018**

Subject: **ATTENDANCE AND PARTICIPATION TO PLANNING ON THE TRAINING OF THE SDO CORE GROUP FOR SCHOOL-BASED LEARNING ACTION CELL**

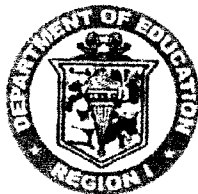
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1. In compliance with the Regional Memorandum No. 127, s. 2018 entitled '**PLANNING ON THE TRAINING OF THE SDO CORE GROUP FOR SCHOOL-BASED LEARNING ACTION CELL**,' the following SDO Personnel are enjoined to attend and participate in the said learning and development program on **November 17-19, 2018 at National Educators Academy of the Philippines Region 1 located at San Vicente, La Union.**

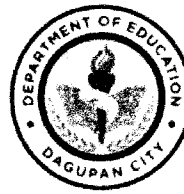
2. The following are the participants for SDO Dagupan City:

Name	Designation	Official Station
Isabelita N. Daroya	Public School District Supervisor	Schools Division Office
Cherry A. Cayabyab	Education Program Supervisor	Schools Division Office
Maricris P. Ferrer	School Principal	North Central Elementary School

3. First meal is breakfast on Day 1 while the last meal shall be dinner on Day 3.
4. Board and lodging of participants shall be charged to 2018 HRD Funds while their transportation and other incidental expenses shall be charged to division HRD Fund/Local Funds subject to usual accounting and auditing rules and regulations.
5. Participants are expected to bring their own laptops, extension cords and pocket wifi.




Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region I  
SCHOOLS DIVISION OFFICE  
DAGUPAN CITY



6. This memorandum will serve as the **AUTHORITY TO TRAVEL** of the aforementioned participants.
7. Please be guided accordingly.

**DR. LORNA G. BUGAYONG, CESO VI**  
Schools Division Superintendent

For and in the absence of the Schools Division Superintendent

  
**DR. LOURDES D. SERVITO, CESE**  
Assistant School Division Superintendent

Encl: None

Reference: Regional Memorandum No. 127, s. 2018

To be indicated in the Perpetual Index  
under the following subjects:

HRD  
PROFESSIONAL DEVELOPMENT  
SLAC

MVR/ DM on Regional Planning for SDO Core Group for SLAC  
11/8/2018