



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region I
SCHOOLS DIVISION OFFICE
 DAGUPAN CITY



Division Memorandum No. 265 s., 2018

To: Assistant Schools Division Superintendent
 Chief Education Supervisors
 Education Program Supervisors
 SGOD SEPS and EPS II
 Public Schools District Supervisors
 Public School Heads and Head Teachers
 All Others Concerned

RELEASED
 DEFED
 DATE: 11-6-18
 BY: [Signature] 2:04
 TR 2096

From: Office of the Schools Division Superintendent

Date: **November 5, 2018**

Subject: **ATTENDANCE AND PARTICIPATION TO THE REGIONAL TRAINING OF TRAINERS ON FINANCIAL WELLNESS**

1. The Regional Training of Trainers on Financial Wellness will be conducted at Puerto de San Juan Beach Resort Hotel, San Juan, La Union on November 8-10, 2018.
2. The main objective of the activity is to capacitate trainers in conducting sessions on financial literacy.
3. The following are the identified SDO Dagupan participants:

No.	Name	Designation	Official Station
1	Leah Manansala	PSDS	Schools Division Office
2	Maricris Ferrer	Principal	North-Central Elementary School
3	Cristina Aquino	Principal	Salapingao National High School
4	Mitchellene V. Rivo	SEPS-HRD	Schools Division Office
5	Isagani D. Rosario	SEPS-SMME	Schools Division Office
6	Haydee C. Maiquez	EPS II-Soc. Mob.	Schools Division Office


4. First meal is dinner of Day 0 (November 7, 2018) and the last meal is PM snacks of Day 3 (November 10, 2018)
5. The participants are required to bring their laptops, extension cords and pocket wifis. In addition, participants are requested to register online using this link: <https://deped.in/FinLitReg> on or before November 6, 2018.
6. The participants involved in this activity shall be provided with Compensatory Time-Off (CTO), as per Civil Service Commission and DBM Joint Circular No. 2, s. 2004 entitled "Non-monetary Remuneration for Overtime Service Rendered".



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7. Travel expenses of participants shall be charged to Local funds while meals, board and lodging shall be charged to Regional HRD Funds 2018 subject to the usual accounting and auditing rules and regulations.
 8. Immediate and widest dissemination of the contents of this memorandum is much desired.


DR. LORNA G. BUGAYONG, CESO VI
Schools Division Superintendent

Encl: None

Reference: Regional Memorandum No. 110, s. 2018

To be indicated in the Perpetual Index
under the following subjects:

HRDU
TRAINING OF TRAINERS
FINANCIAL WELLNESS

MVR/DM Regional Training of Trainers on Financial Literacy
11/05/2018



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AUTHORITY TO TRAVEL

No.	Name	Designation	Official Station
1	<i>Ronnie Bonao</i>	<i>PSDS</i>	<i>Schools Division Office</i>
2	<i>Willy U. Guiob</i>	<i>Principal</i>	<i>Schools Division Office</i>
3	<i>Leah Manansala</i>	<i>PSDS</i>	<i>Schools Division Office</i>
4	<i>Maricris Ferrer</i>	<i>Principal</i>	<i>North-Central Elementary School</i>
5	<i>Cristina Aquino</i>	<i>Principal</i>	<i>Salapingao National High School</i>
6	<i>Mitchellene V. Rivo</i>	<i>SEPS-HRD</i>	<i>Schools Division Office</i>
7	<i>Isagani D. Rosario</i>	<i>SEPS-SMME</i>	<i>Schools Division Office</i>
8	<i>Haydee C. Maiquez</i>	<i>EPS II-Soc. Mob.</i>	<i>Schools Division Office</i>

Destination: *Puerto D. San Juan Beach Resort Hotel, San Juan, La Union*

Purpose of Travel: *Attend and participate in the Regional Training of Trainers on
Financial Wellness*

Estimated Expenses: *One thousand pesos for each participant*

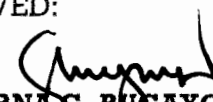
Chargeable Against: *Local Funds*

Expected Date(s) of Travel: *November 7-10, 2018*

Requested by:


MITCHELLENE V. RIVO
SEPS-HRD

APPROVED:


DR. LORNA G. BUGAYONG, CESO VI
Schools Division Superintendent



November 5, 2018

REGIONAL MEMORANDUM


No. _____ s. 2018

**RESCHEDULING OF THE REGIONAL TRAINING OF TRAINERS
(RTOT) ON THE FINANCIAL WELLNESS**

To: Schools Division Superintendents

1. The Regional Training of Trainers (RTOT) on Financial Wellness scheduled on November 8-10 shall be moved to December 2-4, 2018.

2. All other details relative to the conduct of the activity are still in effect.


MALCOLM S. GARMA
Regional Director

HKV/jcp