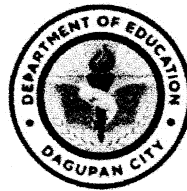


Republic of the Philippines
DEPARTMENT OF EDUCATION
Region I
SCHOOLS DIVISION OFFICE
DAGUPAN CITY



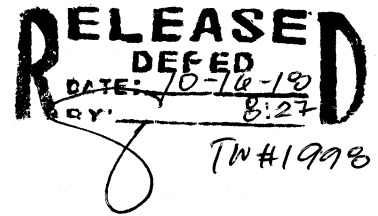
DIVISION MEMORANDUM No. 310, s. 2018

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

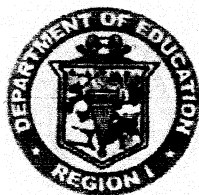
From: Schools Division Superintendent

Subject: **MONITORING OF THE CONDUCT OF THE SECOND QUARTER EXAMINATIONS**

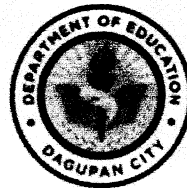
Date: October 15, 2018



1. In consonance to **Division Memorandum No. 308, s. 2018** entitled "Schedule of Second Quarter Examinations, this Office reminds all public elementary and secondary schools in the division the conduct of the test on **October 29-30, 2018** (Monday & Tuesday)
2. This is also to reiterate the **Regional Policy on the Administration of Quarterly Examinations in Public Schools through Regional Order No. 1, s. 2017** which states the following:
 - that the quarterly examination measures whether learners have met the content and performance standards at the end of a period of learning. That in order for assessment to be more meaningful and authentic, teachers must use methods to measure student learning that have been deliberately designed to assess how well students have learned and able to apply their learning in different contexts;
 - only teacher made test shall be administered to the learners, **not** test constructed by assigned group in the division;
 - the results of the assessment test are **recorded and used** to report on the learner's achievements, the same are primarily reported to the learners and to the parents/guardians; and
 - quarterly examinations shall be monitored by the Regional and Division teams.
3. The Office directs all Chief Education Supervisors, EPSs, PSDSs and SGOD Personnel to monitor the conduct of the Second Quarter Examinations and submit a Consolidated SDO Monitoring Report to the Quality Assurance Division, DepEd Regional Office I on or before **November 12, 2018**.
4. To facilitate the preparation of the consolidated SDO Monitoring Report, all monitors are hereby directed to submit a Monitoring Report to the School Management Monitoring and Evaluation (SMME) Unit of the SDO on or before **November 9, 2018**. The report should contain among others the general conduct of the Second Quarter Examination, manner of reproduction of test materials, involvement of Teachers in the preparation of the test, source of fund for the reproduction of test materials and other



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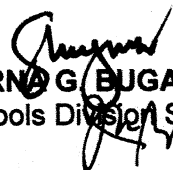
issues and challenges in the conduct of the quarterly examinations as stated in the said Regional Memorandum.

5. The assignment of the monitoring officials are as follows:

DIVISION MONITORING TEAM

Division Lead Group: DR. LORNA G. BUGAYONG, CESO VI, SDS DR. LOURDES D. SERVITO, CESE, ASDS DR. VENUS MARIA SM. ESTONILO, CID CES MDM. MARIA LINDA R. VENTENILLA, SGOD CES			
Instructional District I	Dr. Isabelita N. Daroya	Dr. Marissa O. Perez	Mdm. Myrel Angelica N. Lopez
Instructional District II	Dr. Debbie C. Gan	Dr. Ma. Socorro G. Dimalanta	Joann L. Jimenez
Instructional District III	Dr. Alicia B. Quimboy	Dr. Liezl S. Cancino	Dr. Haydee C. Maiquez
Instructional District IV	Mdm. Ophelia Q. Vergonia	Dr. Rosalind R. Lomibao	Gilliane Jessa C. Sable
Instructional District V	Dr. Jaime C. Siapno	Dr. Liberty G. Roxas	Dr. Mitchellene V. Rivo
Instructional District VI	Mr. Ronie D. Bonao	Mdm. Cherry A. Cayabyab	Diana Irish J. Solis
Instructional District VII	Mrs. Jane T. Cajayon	Mdm. Agnes P. Bacugan	Bethany Venice S. Bautista
Instructional District VIII	Mdm. Rowena O. Lapaan	Mdm. Renata G. Rovillos	Dr. Ma. Victoria Antonio
Instructional District IX	Dr. Perpetua V. Barongan	Mdm. Sheryl C. Villacorta	Dr. Vladimir C. Parayno
Instructional District X	Dr. Leonarda J. Manansala	Dr. Gemma M. Erfelo	Isagani D. Rosario

6. Immediate dissemination of the contents of this Memorandum is enjoined.


DR. LORNA G. BUGAYONG, CESO VI
 Schools Division Superintendent