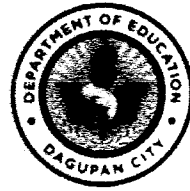


Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region I
SCHOOLS DIVISION OFFICE
 Dagupan City



DIVISION MEMORANDUM NO. 501, s. 2018

RELEASED
 DEFED
 DATE: 10-08-18
 BY: 4:23
 T# 1868

TO : Education Program Supervisors
 Public Schools District Supervisors
 Public elementary and Secondary School Heads,
 Head Teachers and Department Heads
 All others Concerned

FROM : Office of the Schools Division Superintendent

SUBJECT : ATTENDANCE AND PARTICIPATION TO THE SCHOOL HEADS DEVELOPMENT PROGRAM (SHDP): FOUNDATION COURSE

DATE : October 8, 2018



- In compliance with the Regional Memorandum issued No. 38, s. 2018 entitled "School Heads Development Program (SHDP): Foundation Course", the following school heads are enjoined to attend and participate in the said learning and development program on the specified dates.
- The following are the participants for SDO Dagupan City:

Name of Participants	School
1. Alvin Bautista	Juan L. Siapno ES
2. Bernardita Azurin	Dagupan City NHS
3. Renato Santillan	Bacayao Sur ES
4. Ma. Imelda Infante	Lasip Grande ES
5. Edwina Carrera	Mangin-Tebeng ES
6. Cristina Aquino	Salapingao ES
7. Jennifer M. Festejo	Tebeng ES
8. Shezydee Agas	BlissES
9. Kristine De Guzman	Bonuan Boquig ES
10. Mary Ann Carrera	Mamalingling ES
11. Corazon Cerezo	Salisay ES
12. Reynante Carrera	Judge Jose De venecia Sr. TVSS
13. Jerylle Tolentino	Calmay ES
14. Raymond Villare	T.Ayson Rosario ES
15. Jennifer Pulido	Lomboy ES
16. Reynaldo Cabusi	Suit ES

3. The aforementioned School Heads and Head Teachers will attend on the following dates and venue:

Batch	Module	Date	Venue
1	1	October 16-21, 2018	Hotelinda Suites, Vigan City, Ilocos Sur
	2	November 13-18, 2018	
	3	November 27-December 2, 2018	

4. First meal is Dinner of Day 0 while the last meal shall be PM snacks of Day 6.
5. The participants, trainers and management staff who will be involved in this activity shall be entitled to Compensatory Time-Off (CTO), as per Civil Service Commission and Department of Budget and Management Joint Circular No. 2, s. 2004 entitled Non-Monetary Remuneration for Overtime Service Rendered.
6. Expenses relative to the aforementioned activity which include board and lodging and training materials shall be charged to OSEC-1-18-8700 while travel expenses shall be charged against local funds subject to usual accounting and auditing rules and regulations.
7. Be guided accordingly.


DR. LORNA G. RUGAYONG, CESO VI
Schools Division Superintendent 

Encl: None

Reference: Regional Memorandum No. 68, s. 2018

To be indicated in the Perpetual Index
under the following subjects:

HRDU
PROFESSIONAL DEVELOPMENT
SHPD
SCHOOL HEADS

MVR/DM Regional School Heads Development Program (SHDP) Foundation Course
10/5/2018