



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Region I  
**SCHOOLS DIVISION OFFICE**  
 DAGUPAN CITY



DIVISION MEMORANDUM  
 No. 332, s. 2018

**RELEASED**  
 DEPED  
 DATE: 09/19/18  
 BY: [Signature]  
 TN#1659

To: Asst. Schools Division Superintendent  
 Chief Education Supervisors  
 Education Program Supervisors  
 Public Schools District Supervisors  
 All School Heads/Principals  
 All Master Teachers

From: **Office of the Schools Division Superintendent**

Date: September 18, 2018

Subject: **SCHOOL RESEARCH COORDINATORS ORIENTATION ON 2018 RESEARCH AGENDA/PREPARATION, SUBMISSION AND PRESENTATION OF MID-YEAR SCHOOL REPORT CARD**

- Relative to the issued Division Memorandum No. 326, s., 2018 entitled: "Adoption of the DEPED Research Agenda", there will be a School Research Coordinators' Meeting on Sept. 21, 2018, 4:00 p.m at the SGOD Office to discuss the following:
  - Result and Update on the Submission of Research Proposals as of September 10, 2018
  - Alignment of new research proposals to Region 1 Research Agenda
  - Others
- Also, schools that have not furnished the designation letter of their research coordinators yet to the SDO are reminded to bring it during the meeting. (Please see list below)

**Schools which are yet to furnish Designation of Research Coordinator**

District 1	District 3	District 5	District 9
Juan L. Siapno ES	Caranglaan ES	BBES	Calmay ES
DCNHS (Senior HS)	P. Villamil ES	BBNHS	Carael ES
District 2	District 4	District 6	District 10
Lucao ES	Pogo-Lasip ES	North Central ES	TARES
WCES1	Lasip-Grande ES	GGDP ES	PIS
WCES2	Mangin-Tebeng ES	District 8	Salapingao ES
• District 7 (complete)	Tebeng ES	JJDVSTVSS	Salapingao NHS

- Similarly, all school heads/principals are herein reminded to prepare, submit and schedule their School Report Card to their stakeholders on or before October 31, 2018.
- Research Coordinators are advised to bring a USB to copy relevant documents for sharing to teachers in the preparation of their research proposal.
- For your information, dissemination and compliance.

*[Signature]*  
**DR. LORNA B. BUGAYONG, CESO VI**  
 Schools Division Superintendent