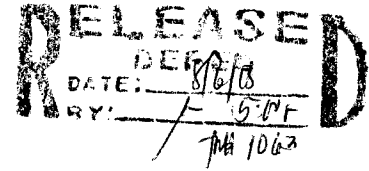


Republic of the Philippines
DEPARTMENT OF EDUCATION
Region I
SCHOOLS DIVISION OFFICE
DAGUPAN CITY



Division Memorandum
No. 279, s. 2018



To: **Asst. Schools Division Superintendent
Chiefs, SGOD and CID
Education Program Supervisors
Public Schools District Supervisors
Administrative Officer V
SDO Unit Heads and Personnel**

From: **Office of the Schools Division Superintendent**

Date: **August 6, 2018**

Subject: **NO ID, NO ENTRY**

1. This is to inform all concerned that beginning tomorrow, August 7, 2018 (Tuesday), we are all required to wear our ID.
2. SDO personnel with private vehicle shall get a car pass from the Administrative Office.
3. School Heads and Teachers coming to SDO are required to sign in the logbook at the Guard House and secure Certificate of Appearance from the office they have transacted with.
4. School Heads shall issue a pass slip for teachers coming to SDO, to make everything official.
5. For the information, guidance and compliance of all concerned.


DR. LORNA G. BUGAYONG, CESO VI
Schools Division Superintendent 