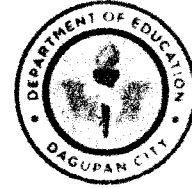


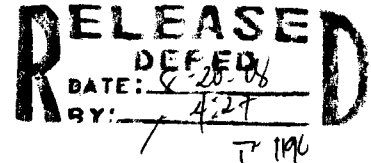
Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region I  
SCHOOLS DIVISION OFFICE  
DAGUPAN CITY



**DIVISION MEMORANDUM**

No. 294, s. 2018

To: Assistant Schools Division Superintendent  
Chief Education Supervisors-CID & SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned



From: Schools Division Superintendent

Subject: **MONITORING OF THE CONDUCT OF THE FIRST QUARTER EXAMINATIONS**

Date: August 13, 2018

1. This office informs all public elementary and secondary schools of the conduct of the First Quarter Examinations is hereby moved to **August 31-September 1, 2018** (Friday & Saturday) due to lingering floods in most parts of the city.

2. This is also to reiterate the **Policy on the Administration of Quarterly Examinations in Public Schools through Regional Order No. 1, s. 2017** which states the following:

- the quarterly examination measures whether learners have met the content and performance standards at the end of a period of learning. That in order for assessment to be more meaningful and authentic, teachers must use methods to measure student learning that have been deliberately designed to assess how well students have learned and able to apply their learning in different contexts;
- only teacher made test shall be administered to the learners, not test constructed by assigned group in the division;
- the results of the assessment test are recorded and used to report on the learner's achievements, the same are primarily reported to the learners and to the parents/guardians; and
- quarterly examinations shall be monitored by the Regional and Division teams.

3. The Office directs all Chief Education Supervisors, EPSs, PSDSs and SGOD Personnel to monitor the conduct of the First Quarter Examinations and submit a consolidated SDO monitoring report to the Quality Assurance Division, DepEd Regional Office I.


4. To facilitate the preparation of the consolidated SDO Monitoring Report, all monitors are hereby directed to submit a Monitoring Report to the School Management Monitoring and Evaluation (SMME) Unit of the SDO on or before **September 7, 2018**. The report should contain among others the general conduct of the First Quarter Examinations, manner of reproduction of test materials, involvement of teachers in the preparation of the test, source of fund for the reproduction of test materials and other issues and challenges in the conduct of the quarterly examinations.

5. The assignment of the monitoring officials are as follows:

**DIVISION MONITORING TEAM**

Division Lead Group: DR. LORNA G. BUGAYONG, CESO VI, SDS DR. LOURDES D. SERVITO, CESE, ASDS DR. VENUS MARIA SM. ESTONILO, CID CES MDM. MARIA LINDA R. VENTENILLA, SGOD CES			
District I	Dr. Isabelita N. Daroya	Dr. Marissa O. Perez	Mdm. Myrel Angelica N. Lopez
District II	Dr. Debbie C. Gan	Dr. Ma. Socorro G. Dimalanta	Joann L. Jimenez
District III	Dr. Alicia B. Quimboy	Dr. Liezl S. Cancino	Dr. Haydee C. Maiquez
District IV	Mdm. Ophelia Q. Vergonia	Dr. Rosalind R. Lomibao	Gilliane Jessa C. Sable
District V	Dr. Jaime C. Siapno	Dr. Liberty G. Roxas	Dr. Mitchellene V. Rivo
District VI	Mr. Ronie D. Bonao	Mdm. Cherry A. Cayabyab	Diana Irish J. Solis
District VII	Mrs. Jane T. Cajayon	Mdm. Agnes P. Bacugan	Bethany Venice S. Bautista
District VIII	Mdm. Rowena O. Lapaan	Mdm. Renata G. Rovillos	Dr. Ma. Victoria Antonio
District IX	Dr. Perpetua V. Barongan	Mdm. Sheryl C. Villacorta	Dr. Vladimir C. Parayno
District X	Dr. Leonarda J. Manansala	Dr. Gemma M. Erfelo	Isagani D. Rosario

6. Immediate dissemination of the contents of this Memorandum is enjoined.

  
**DR. LORNA G. BUGAYONG, CESO VI**  
 Schools Division Superintendent