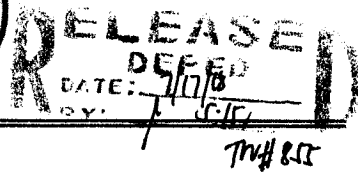
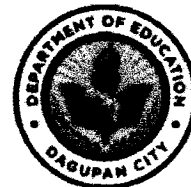




Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region I  
SCHOOLS DIVISION OFFICE  
DAGUPAN CITY



Division Memorandum No. 266 s, 2018

TO: **SDO ISO QUALITY MANAGEMENT CORE TEAM LEADERS**

FROM: Office of the Schools Division Superintendent

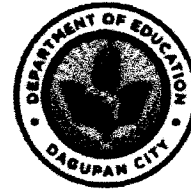
RE: **MANAGEMENT REVIEW**

DATE: July 17, 2018

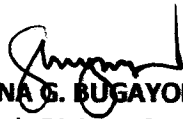
- 1) In ensuring that the implementation of the quality management system of the Schools Division Office under ISO 9001:2015 standard is adequately achieved and able to bring about the outcomes determined by top management and its leadership, the first Management Review is scheduled on July 19, 2018, 8:00 a.m. – 5:00 p.m. at the Conference Room to include the discussion and review of the following agenda:
  - 1.1 Status of Action from Previous Management Review
  - 1.2 Changes in the internal and external issues that are relevant to the QMS  
Responsible: Maria Linda R. Ventenilla
  - 1.3 Information on the performance and effectiveness of the QMS, including trends in:
    - 1.3.1 Customer Satisfaction and Feedback from Relevant Interested Parties  
Responsible: Ophelia Q. Vergonia
    - 1.3.2 Extent to which the Quality Objectives have been met (Overall Results)  
Responsible: Maria Victoria S. Antonio
    - 1.3.3 Process Performance and Conformity of Products and Services (per functional division)  
Responsible: Maria Linda R. Ventenilla  
Dr. Venus Maria SM. Estonilo  
Dr. Lourdes D. Servito
    - 1.3.4 Audit Results/Non Conformities and Corrective Action  
Responsible: Dr. Isabelita N. Daroya/Ms. Jane Cajayon
    - 1.2.5 Monitoring and Measurement Results (per functional division)  
Responsible: Maria Linda R. Ventenilla  
Dr. Venus Maria SM. Estonilo  
Dr. Lourdes D. Servito
    - 1.3.5 Performance of External Providers/Status and Adequacy of Resources (per functional division)  
Responsible: Dr. Lourdes D. Servito  
Maria Linda R. Ventenilla  
Dr. Venus Maria SM. Estonilo
  - 1.4 The Effectiveness of Actions taken to Address Risks and Opportunities (per functional division)  
Responsible: Maria Linda R. Ventenilla  
Dr. Venus Maria SM. Estonilo  
Dr. Lourdes D. Servito
  - 1.5 Opportunities for Improvement (New Programs/projects by Top Management)  
Responsible: Dr. Venus Maria SM. Estonilo



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region I  
SCHOOLS DIVISION OFFICE  
DAGUPAN CITY



2. Comments and decisions by Top Management on the Reported QMS  
Responsible: Dr. Lorna G. Bugayong
3. A 15-minute presentation will be prepared by the responsible team leader/QMR with not more than 5 slides to cover assigned topic.
4. Discussion follows every after presentation for the consideration and approval by top management.
5. For your information and guidance.

  
DR. LORNA G. BUGAYONG, CESO VI  
Schools Division Superintendent  
