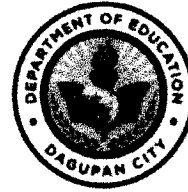




Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region I  
**SCHOOLS DIVISION OFFICE**  
DAGUPAN CITY



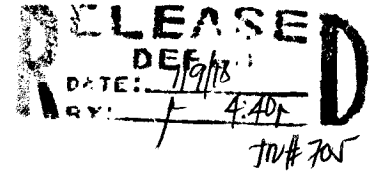
Division Memorandum No. 276 s., 2018

To: Education Program Supervisors  
Public School District Supervisors  
Public Elementary and Secondary School Heads  
Public Elementary and Secondary Teachers  
All Others Concerned

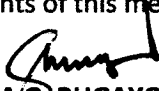
From: Office of the Schools Division Superintendent

Date: **July 9, 2018**

Subject: **ATTENDANCE AND PARTICIPATION TO THE REGIONAL  
TRAINING OF TRAINERS ON RPMS**



1. In compliance with the Unnumbered Regional Memorandum issued last May 8, 2018 and Regional Advisory issued last June 25, 2018, the following Schools Division Office Personnel are advised to attend the Regional Training of Trainers (RTOT) on the Results-based Performance System (RPMS) Manual for Teachers and School Heads (PPST-RPMS) at the Hotel Ariana and Restaurant, Paringao, Bauang, La Union from July 10 to 14, 2018.
2. The following are the identified participants of SDO Dagupan:
  - a. Willy Guieb
  - b. Gary B. Desoloc
  - c. Ronie G. Bonao
  - d. Jane T. Cajayon
  - e. Ma. Rita Teresa Rinoza
  - f. Cristina Aquino
  - g. Mitchellene V. Rivo
  - h. Maricris Ferrer
3. Participants are advised to bring their laptops, extension cords and pocket WiFi's. Further, they shall check-in on Day 0 (July 10, 2018) at 2:00PM. First meal to be served will be lunch of Day 0 while last meal shall be breakfast of Day 4 (July 14, 2018).
4. The participants, trainers and management staff who will be involved in this activity shall be entitled to Compensatory Time-Off (CTO), as per Civil Service Commission and Department of Budget and Management Joint Circular No. 2, s. 2004 entitled Non-Monetary Remuneration for Overtime Service Rendered.
5. Expenses relative to the aforementioned activity which include board and lodging and training materials shall be charged to OSEC-1-18-3093 while transportation expenses shall be charged against local funds subject to usual accounting and auditing rules and regulations.
6. Immediate dissemination of the contents of this memorandum is desired.

  
**DR. LORNA G. BUGAYONG, CESO VI**  
Schools Division Superintendent