



Region I
SCHOOLS DIVISION OFFICE
DAGUPAN CITY

RELEASE
DEPED
DATE: 4/27/18
RY: [Signature]

DIVISION MEMORANDUM
No. 138 s. 2018

To : **Public Schools District Supervisors
Elementary School Principals
Secondary School Principals
School ICT Coordinators**

From : 
**DR. LORNA G. BUGAYONG, CESO VI
Schools Division Superintendent**

Date : **April 24, 2018**

Subject: **Invitation to Attend the PHILGEPS Training for Phase 1**

1. The PHILGEPS is extending his invitation to our Schools Division including all the schools within its jurisdiction to attend the PHILGEPS Training for Phase 1, and all other succeeding trainings for new system developments on the PHILGEPS so we can revisit and familiarize ourselves again with the use of the PHILGEPS and keep pace with the systems upgrade.
2. The ICT Coordinator for every school are required to attend the said training and shall act as the BAC Secretariat.
3. Training Fee is P2,400.00/participant (inclusive of VAT) inclusive of a training kit, lunch and snacks, chargeable to local funds.
4. Corresponding dates for the said training are the following:

Region	Dates	Venue
R1/CAR	May 10-11, 2018 May 17-18, 2018 May 24-25, 2018 May 29-30, 2018	ICT Hall, Benguet State University, la Trinidad Benguet 2601

5. Attached is the letter from the Office of the Project Manager of PHILGEPS for your ready reference.
6. Immediate dissemination of this Memorandum is desired.



Republic of the Philippines
 Department of Budget and Management
 PROCUREMENT SERVICE
 PHILIPPINE GOVERNMENT ELECTRONIC PROCUREMENT SYSTEM

Ms. Lorna G. Bugayong, Ed.D., CESO VI
 School Division Superintendent
 Department of Education-Division Office of Dagupan City
 Tel/Fax no: (075) 515-6009/ 653-4006/ 523-4742
 Email: dagupan.city@deped.gov.ph

Attention: Schools and District Offices under Division Offices

Greetings!

We are pleased to inform you that the PhilGEPS has been benchmarked and studied by neighbouring countries who envision having their own central e-procurement system. As well, PhilGEPS officials have been invited to present the PhilGEPS program and experience in various fora, symposia and other gatherings of world-renowned e-procurement organizations and practitioners such as those in the United States, South Korea and Singapore. In all these international gatherings, the efforts of the Philippine government in pushing for reforms in government procurement were recognized and commended. Multi-lateral development partners like the World Bank (WB) and the Asian Development Bank (ADB) acknowledge the fact that the PhilGEPS is a viable instrument in the government's efforts at improving efficiency in the procurement function and has accepted the PhilGEPS for application on ADB and WB-funded procurement projects.

It goes without saying then, that the PhilGEPS has been continuously making system improvements such that from March to June 2013, no trainings for Buyer Agencies and Suppliers were conducted due to the deployment of new functionalities like the Government of the Philippines-Official Merchant Registry (GOP-OMR) and E-Bidding for Goods and Civil Works.

It is for this reason that we are extending this invitation to your School Division and all the schools within its jurisdiction to attend the PhilGEPS Training for Phase 1, and all other succeeding trainings for new system developments on the PhilGEPS so you can re-visit and familiarize yourself again with the use of the PhilGEPS and keep pace with the systems upgrade. We acknowledge that DepEd has issued Department Order No. 5, S. 2008 with regards to PhilGEPS registration and posting, and we hope that implementation of such within the DepEd is adhered to.

Region	Dates	Venue
R1/CAR	May 10-11, 2018	ICT HALL, Benguet State University La Trinidad-Benguet 2601
	May 17-18, 2018	
	May 24-25, 2018	
	May 29-30, 2018	

Please accomplish the attached confirmation form which require a list of your participants. Also found therein are the corresponding dates of the training. Trainings are to be held for two (2) days at designated venues. Training fee is Php2,400.00/participant (inclusive of VAT) inclusive of a training kit, lunch and snacks. Please make check payment for the account of the e-Blackboards Learning and Solutions, Inc.

For inquiries and/or clarification, please contact the training secretariat by e-mail at etc3@e-blackboards.com, or by telefax at (02) 721-4724, or you may contact e-Blackboards Learning and Solutions at (02) 861-5280 or 8615245.

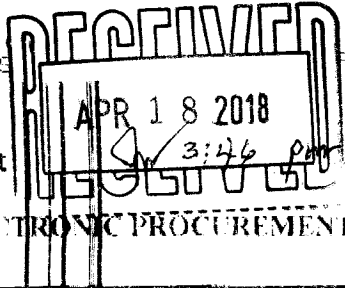
We hope to see you in one of our trainings!

Very truly yours,


 Exec. Dir. ROSA MARIA M. CLEMENTE
 Project Manager, PhilGEPS



Republic of the Philippines
 Department of Budget and Management
PROCUREMENT SERVICE
 PHILIPPINE GOVERNMENT ELECTRONIC PROCUREMENT SYSTEM



ATTENTION

Important Information:

Once your attendance is confirmed, please do the following steps to progress in your application for PhilGEPS Training:

1. **FIRST STEP:** Please fill-up the confirmation form and send through FAX or email to EBSI for your reservation.
2. **FOR FOLLOW-UP:** fill-up and sign the statement of account together with deposit slip (SOA W/ PAYMENT) and send through FAX or email to EBSI.
3. **CONTACT DETAILS:** Your Confirmation Code is: **NTS CARBT 2018**
 - A. Your Training Coordinator is: **Ronald A. Bucayan**
 - Contact No: **09360624606 / 09090015450**
 - Email: **atc3@e-blackboards.com**
 - B. **E-BLACKBOARDS LEARNING AND SOLUTIONS INC.**
 - Telefax No. **(02) 721-4724 / (02) 661-8850 / (02) 955-6469**
 - Tel. Nos. **(02) 861-5280 / (02) 861-5245**
4. **PAYMENT DETAILS:** Deposit payment in any of these BANK:
 - Bank: **Security Bank Pasig, Shaw Blvd. Branch**
 - Account Name: **E-BLACKBOARDS LEARNING AND SOLUTIONS INC.**
 - Account Number: **0000-007822-013**
 - Deposit to ANY SECURITY BANK
 - Bank: **East West Bank – Wack-Wack Branch**
 - Account Name: **E-BLACKBOARDS LEARNING AND SOLUTIONS INC.**
 - Account Number: **200019631868**
 - Deposit to ANY EAST WEST BANK
 - We only accept either Cheque or Cash Deposit only to our Security Bank and EASTWEST Bank Account
 - No CASH Payment upon Registration.
 - **Official Receipt will be issued upon training day in exchange of Original copy of deposit slip**
 - **Please SUBMIT ORIGINAL COPY of Deposit Slip upon registration**
 - **Please take note that slots will be given on a FIRST COME FIRST SERVE BASIS**
5. A map of the training location will be faxed to your office 3-4 days before the training.
6. **For any inquiries, you may call EBSI Office**
 - Telefax No. **(02) 7214724/ (02) 661-8850 / (02) 955 6469**
 - Telephone Nos. **(02) 861-5280; (02) 861-5245**
7. You may also visit the PhilGEPS website at www.philgeps.gov.ph
8. **SCHEDULE AND VENUE LOCATION MAY BE CHANGED DEPENDING ON THE NUMBER OF PARTICIPANTS CONFIRMED.**

Region	Tentative Dates	Venue
R1/CAR	May 10-11, 2018 May 17-18, 2018 May 24-25, 2018 May 29-30, 2018	ICT HALL, BENGUET STATE UNIVERSITY, LA TRINIDAD BENGUET, 2601

9. After accomplishing your reservation and payment, please wait for further updates regarding the finalization of your scheduled training before booking a flight. Thank you.

CONFIRMATION CODE #: NTSCARBT 2018



e-Blackboards Learning and Solutions Inc.

Unit 302, 3/F Emerald Place Bldg., 604 Chew Blvd, Brig. Camp, Pasig City
Tel. No. (02) 721-4724; (02) 661-8850 * VAT Reg. TIN: 009-514-616-000

VAT Reg. TIN: 009-514-616-000

**STATEMENT OF ACCOUNT
PHIIGEPS Training**

Statement of Account No.:

Deposit Slip Bank Reference
Code

Date Due:

5 days before training
schedule

Statement Date:

Please fill-up the form below send through fax to National Training
Secretariat at (02) 7214724 or (02) 6618850 or
email at atc3@e-blackboards.com

Contact Person:	
Agency/Organization:	
Billing Address:	
Telephone/Fax No.	
Email Address	

Name of Participants	Training Fee of P2,400 is INCLUSIVE OF VAT	No. of Attendee/s	Training Schedule	Total Amount

Deposit payment only to: Account Name: E-Blackboards Learning and Solutions Inc. Account Number: Security Bank 0000-007822-013 Account Name: E-Blackboards Learning and Solutions Inc. Account Number: EAST WEST BANK 200019631868 Bank: ANY Security Bank and EAST WEST BANK Branch	Note: 1. To ensure proper credit, please deposit your payment at least 5 days before your training schedule. 2. Please attached your deposit slip and fax a copy of this statement to EBBS! Telefax No. (02) 7214724/6618850; Please Submit original copy of deposit slip during registration. 3. Any cancellation should be made at least 5 WORKING DAYS before the training schedule. 4. Please take note that there is a LATE CANCELLATION and NON-ATTENDANCE CHARGE of P1,200 (inclusive of VAT) per participant to cover costs.
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PLEASE ATTACH DEPOSIT SLIP HERE.

For Efficient tracking of your payment
We accept CHEQUE or CASH DEPOSIT ONLY to our Bank Accounts.
We strongly DISCOURAGE Payment of CASH or CHEQUE upon REGISTRATION.

For any inconvenience, you may call our National Training Secretariat at (02) 861-5280; 861-5245;
Telefax Nos. (02) 7214724/ (02) 6618850. Thank you.

Received by Agency/ Date:

Signature over printed name

Received by Agency/ Date:

Signature over printed name