



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region 1
SCHOOLS DIVISION OFFICE
Dagupan City

Division Memorandum
No. 499, s. 2017

RELEASED
DEFED
DATE DEC 15 2017
BY: [Signature]

TO : All Schools Division Office Teaching and Non-Teaching Personnel

FROM : **LORNA G. BUGAYONG, CESO VI**
OIC-Schools Division Superintendent

DATE : December 15, 2017

RE : **WORK SUSPENSION ON DECEMBER 26, 2017 & JANUARY 2, 2018**

In view of Memorandum Circular No. 37 issued by the Office of the President on December 13, 2017, kindly be informed that on **December 26, 2017 and January 2, 2017**, work in government offices, including government-owned and controlled corporations and financial institutions, state universities and colleges, and the LGUs is **SUSPENDED**.

MC No. 37 was issued in order to give the employees of the government full opportunity to celebrate the holidays with their families and loved ones.

For the information and guidance of all concerned.

For the Schools Division Superintendent:

[Signature]
MITCHELLENE VIGILIA-RIVO, Ph.D.
Senior Education Program Specialist-HRDS
Officer In-Charge

Office of the President
of the Philippines
Malacañang

MEMORANDUM CIRCULAR NO. 37

Further to Proclamation Nos. 50 (s. 2016) and 269 (s. 2017) issued by the President declaring 25 December 2017 (Christmas Day) and 01 January 2018 (New Year's Day) as Regular Holidays, and in order to give the employees of the government full opportunity to celebrate the holidays with their families and loved ones, work in government offices, including government-owned and-controlled corporations, government financial institutions, state universities and colleges, local government units, and other agencies and instrumentalities, is hereby suspended on 26 December 2017 and 02 January 2018.

However, those agencies whose functions involve the delivery of basic and health services, preparedness/response to disasters and calamities, and/or the performance of other vital services shall continue with their operations and render the necessary services.

The suspension of work in other branches of government and in independent commissions or bodies, as well as in private companies and offices on the said dates, is left to the sound discretion of their respective heads/management.

For information and guidance.

By authority of the President:


SALVADOR C. MEDIALDEA
Executive Secretary

Manila, 13 December 2017

