



Republic of the Philippines
DepED
DEPARTMENT OF EDUCATION
Region I
SCHOOLS DIVISION OFFICE
Dagupan City



DIVISION MEMORANDUM NO. 620, s. 2017

RELEASED
DATE: 4/20/17
BY: [Signature]

TO: Chief Education Supervisors of SGOD and CID
Education Program Supervisors
Public Schools District Supervisors
All School Heads, Master Teachers and School Research Coordinators
of Public Elementary, Secondary and Integrated Schools

FROM: *FJB* **FROSERFINA J. BRAVO**
Schools Division Superintendent *Am*

DATE: April 17, 2017

SUBJECT: One-day Orientation on Research Management Guidelines and Basic Education
Research Agenda

1. The Schools Division Office, DepEd Dagupan City through the Planning and Research Unit and Human Resource Development Unit will conduct a One-day Orientation on the Research Management Guidelines and the Basic Education Research Agenda at the DCNHS Abong na Alumni on **May 12, 2017**.
2. The objectives of the activity are:
 - a. Orient the participants on the new Research Management Guidelines and the Basic Education Research Agenda;
 - b. Update participants on the improved grants processes of the BERF;
 - c. Level-off mechanisms in managing research initiatives; and
 - d. Discuss potential issues on the RMG implementation
3. Participants to this activity are the School Head, School Research Coordinator and one (1) Master Teacher, for a total of three (3) participants per school. Should there be no Master Teacher in a school, any potential researcher of the school may take the slot.
4. Expenses relative to this activity such as meals and snacks, supplies and materials, and certificates shall be charged to FY 2017 Human Resource Training Development (HRTD) Funds. Travel expenses for participants shall be charged to local funds subject to the usual accounting and auditing rules and regulations.
5. Widest dissemination of this memorandum is desired.