



Department of Education
Region I
DIVISION OF CITY SCHOOLS
Burgos Street, Dagupan City
www.depeddagupan.com
email address: dagupan.city@deped.gov.ph


Division Memorandum No. 117, s. 2016

To: **Chief Education Supervisors, & Staff, SGOD & CID
Public Schools District Supervisors
School Heads (Elementary & Secondary)
School ICT Coordinators
All Others Concerned**

From: 
FROSERFINA J. BRAVO
OIC-Schools Division Superintendent

Subject: **Submission of the List of DepEd Email Accounts**

Date: **July 26, 2016**

RELEASED
DEPED
DATE: 7-26-16
BY: 

In pursuant to Deped Order No. 85, s. 2012 entitled Policy on the Establishment of DepEd Email Service and Unnumbered Division Memorandum dated October 12, 2015, all public schools, elementary and secondary must submit their list of DepEd Email Accounts of their teachers.

School heads may instruct their ICT Coordinators for the facilitation of the creation of the DepEd Email Accounts.

You can find the format and added instructions in this link -

<http://deped.in/dagupanemailaccounts>

Attached is the Unnumbered Division Memorandum dated October 12, 2015.

For more details, please send your queries and concern to dagupan.city@deped.gov.ph

For immediate dissemination and compliance.



DepED

Department of Education
Region I

DIVISION OF CITY SCHOOLS
Burgos Street, Dagupan City

www.dced.gov.ph

email address: division@depd.gov.ph

RELEASED
DATE: 10/12/15
BY: F

To: **All DepEd Dagupan Employees
Teaching and Non-Teaching Personnel**

From: ^{JMA}
FROSERFINA J. BRAVO
OIC-Schools Division Superintendent *JAB*

Subject: **Utilization of Email issued by the Department of Education & Issuance of New
Email Account for DepEd Dagupan Personnel**

Date: **October 12, 2015**

To achieve the policy of enhancing the existing media of communication, promoting a sense of identity and facilitating a culture of collaboration, the Department of Education issues the Guidelines on the Use of the DepEd Email Service to operationalize the use of DepEd Email Service pursuant to DepEd Order No. 85, s. 2012 entitled Policy on the Establishment of DepEd Email Service

In view hereof, all **DepEd Dagupan personnel**, newly hired **regular permanent teachers** and **permanent employees**, are instructed to have their DepEd Email account registered in this link - <https://dep-ed.gov.ph/apps/cci.com>

To all employees in the Division of Dagupan City, who have successfully registered and verified their DepEd email account, you are encouraged to use your DepEd Email account especially so whenever accessing the Department's web-based systems e.g. LIS, EBEIS, etc., and government transactions as per instruction from Central Office.

For more details, please send your queries and concern to dagupan.city@depd.gov.ph

For immediate dissemination and compliance.