

Sirs/Mesdames,

Good Day!

This is to furnish you a copy of **DepEd Order no. 14, s. 2016 re: *Updating of Learner for End of School Year (EOSY) 2015-2016 on the Learner Information System (LIS)***, duly signed by Secretary Bro. Armin A. Lusitro FSC.

Lastly, please send an acknowledgement receipt once you receive this email.

Thank you.

JOANN JIMENEZ
Planning Officer III



Republic of the Philippines
Department of Education

17 MAR 2016

DepEd ORDER
No. **14**, s. 2016

**UPDATING OF LEARNER PROFILES FOR END OF SCHOOL YEAR (EOSY) 2015-2016
ON THE LEARNER INFORMATION SYSTEM (LIS)**

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Secretary, ARMM
Regional Directors
Schools Division Superintendents
Public and Private Elementary and Secondary Schools Heads
All Others Concerned

1. To maintain accurate and up-to-date information of learner's basic profile, enrolment status and end of the school year academic accomplishment for school year (SY) 2015-2016, the online updating through the Learner Information System (LIS) will be available starting **March 21, 2016** until **April 30, 2016**.
2. All public and private elementary and secondary schools, state universities and colleges (SUCs) offering elementary and secondary education, are directed to update their learners' profiles through the LIS.
3. Class advisers are tasked to resolve all learner profile issues to ensure a complete and accurate Master List of Learners for SY 2015-2016. These issues are identified through warning/alert messages in the toggle list.
4. In updating the End of School Year (EOSY) Status Learning Profiles, the class advisers shall follow these steps:
 - a. The EOSY status of the learner shall be updated based on the following guidelines:
 - i. *Promoted* is the status of a learner who has achieved a final grade of at least 75% in all learning areas. The learner will be promoted to the next grade level. In the system, if no other status is selected, the learner is tagged as "*Promoted*";
 - ii. *Conditionally Promoted* is the status of a learner who did not meet expectations in at most two learning areas. The learner must pass remedial classes, for learning areas where he/she failed, in order to be promoted to the next grade level. Otherwise, the learner is retained in the same grade level;
 - iii. *Retained* is the status of a learner who did not meet expectations in at least three learning areas. The learner remains in the same grade level;
 - iv. *Transferred Out* is the status of a learner who transferred to another school within the SY. The tagging of the learner as a transferee will be the responsibility of the receiving school. The system will automatically update the status of the learner as "*Transferred Out*" once the originating school tags the learner as "*No Longer in School*", the receiving school enrolls the learner, and both schools have finalized their EOSY master list; and